

**Town of Haddam
BOARD OF FINANCE
Haddam Town Annex
Monday, February 13, 2017
APPROVED MINUTES**

In attendance: Chairman Joseph Centofanti, Vice Chairman Harlan Fredericksen, Members: Marjorie DeBold, Christopher Alexy and David Kapitulik.
Board of Selectmen: Lizz Milardo

Not in Attendance: Cheryl Haase and Alternates James Bucko, Robert McGarry and Joanne Nesti

Staff in Attendance: Finance Director, Barbara Bertrand and Recording Secretary JoAnn Ricciardelli

1. Call to Order/Pledge of Allegiance
Chairman Centofanti called the Meeting to order at 6:30 PM.
The Pledge of Allegiance was recited.
2. Seating of Alternates: N/A
3. Approval of November 2016 Minutes: Frederickson made a Motion to approve January 9, 2017 minutes. Kapitulik seconded. No discussion. Approved unanimously.
4. (a) Public Communications: None

(b) Public Comments: None
5. Finance Directors Report: No report this month as we are working on the budget.
6. Selectmen's Report: Lizz Milardo reported that she is working on the budget. There is funding available for bridge repair work. DOT requested a meeting with us to discuss repairing more than one bridge while they are here as it may be more cost effective. She suggested using a tablet for the budget rather than printing binders to save on cost. The Animal Control Officer will need a van. The one she was using is no longer operable. Temporarily using one of the old fire vehicles, but it does not have air conditioning.
7. Old Business: There is not a meeting currently scheduled for next week as February 20, 2017 is a holiday. We can either skip a meeting next week or have one on Tuesday, February 21, 2017 at 6:30 PM. It was decided to have a meeting on February 21, 2017 at 6:30 PM.
8. New Business: None

9. Review and Approval of 2017 – 2018 department budgets:

Board of Finance:

Kapitulik made a motion to approve Selectmen's Request 025 – Board of Finance for \$43,995.00. Frederickson seconded. No Discussion. Approved unanimously.

Assessor:

There was discussion regarding a possible new part-time temporary position so the Assessor and Assistant Assessor can do more field work and the temporary position can do some clerical work. The Assessor would like to do 100% of the Re-Val in hours. The Board decided they would like the Assessor, Jennifer Gauthier, to come to a meeting to discuss the details of her budget request. Tabled.

Board of Assessment Appeals:

There was a discussion regarding the mileage and having to go to different sites.

Kapitulik made a motion to approve Selectmen's Request – 035 Board of Assessment Appeals for \$310.00. Frederickson seconded. Approved unanimously.

Tax Collector:

DeBold made a motion to approve Selectmen's Request – 041 Tax Collector for \$78,426.00. Frederickson seconded. No Discussion. Approved unanimously.

Treasurer:

There was a brief discussion regarding the decrease in bank charges.

Kapitulik made a motion to approve Selectmen's Request 045 – Treasurer for \$14,579.00. Frederickson seconded. No discussion. Approved unanimously.

Town Clerk:

Harlan made a motion to approved Selectmen's Request 055 – Town Clerk for \$106,539.00. Kapitulik seconded. No discussion. Approved unanimously.

Senior Services:

There was discussion regarding the meals for the elderly. We do not have enough information to make a decision on this budget. Tabled.

Planning & Zoning:

Frederickson made a motion to approve Selectmen's Request 070 – Planning & Zoning for \$200.00. Kapitulik seconded. No discussion. Approved unanimously.

ZBA:

Frederickson made a motion to approve Selectmen's Request 075 – ZBA for \$110.00. Kapitulik seconded. No discussion. Approved unanimously.

Wetlands:

Kapitulik made a motion to approve Selectmen's Request 085 – Wetlands for \$100.00. DeBold seconded. No discussion. Approved unanimously.

Land Use:

There was discussion on the "open space" for \$10,000.00. There is not enough information for the Board to evaluate the request or for what parcel the appropriation is for. It was noted that the purchase of open space is a capital item. There was discussion regarding "Equipment" for \$500.00. It was determined that it should be renamed "Office Supplies" and equipment is for the Capital.

Kapitulik made a motion to approved Selectmen's Request 125 – Land Use without line item # 13002 Open Space - \$10,000.00 for \$271,656.00. Frederickson seconded. No further discussion. Approved unanimously.

Conservation:

Kapitulik made a motion to approve Selectmen's Request 130 – Conservation for \$2,000.00. DeBold seconded. No discussion. Approved unanimously.

Social Services:

There was discussion on the decrease of the budget request from last year. There are duplications of services. The new Health District and Youth & Family does a lot of the same work as Haddam Public Health. The Selectmen would like to have one Social Services department that coordinate all of these services and eliminate duplication. Instead of putting \$75,000.00 into a 501C the town would rather do it themselves. The town would like to make a transition with Haddam Public Health to have their own Social Services department which will allow the town to oversee what is done.

Frederickson made a motion to accept Selectmen's Request 400 – Social Services as well as revising the line names to Social Services | Supplies for \$30,000.00. Kapitulik seconded. Alexy opposed. Approved.

10. Public Comment: Schlag: made a comment wondering when the time of the meeting was changed to 6:30 pm.

Schlag also commented on the Land Trust Grant.

11. Adjournment: Frederickson made a Motion to Adjourn meeting Kapitulik seconded the Motion was approved unanimously.

The Meeting was adjourned at 9:02 PM
Minutes taken by JoAnn Ricciardelli