

**Town of Haddam
Board of Finance Meeting
October 18, 2021
Approved Minutes**

In attendance	Absent	Others in attendance
Centofanti (Chairman)	Baird (alternate)	McGarry (First Selectman)
Rutty (Vice Chairman)	Lundgren (alternate)	Harter (Finance Director)
Challenger (Secretary)	Wells (alternate)	Ricciardelli (Recording Secretary)
Adelberg		
Teran (arrived @ 6:33 pm)		
Olsen (arrived at 6:35pm)		

Call to Order/Pledge of Allegiance

Chairman Centofanti called the meeting to order at 6:30 pm at the Town Hall Annex Building, 11 Jail Hill Road, Haddam.

The Pledge of Allegiance was recited.

Seating of Alternates: N/A

Approval of Minutes: Challenger made a motion, seconded by Rutty to approve the September 20, 2021 minutes. Brief discussion correcting the time Teran arrived from am to pm. Motion carried unanimously.

Public Communications:

Communications to the Board of Finance: The Tax Collectors Report was reviewed.

Finance Director's Report: Attached as Schedule I

Year-End Budget Transfers:

Rutty made a motion, seconded by Teran to approve Transfer Request Number 2021-1 in the amount of \$17,128.00. There was a brief discussion. Brookes opposed. Motion carried.

Challenger made a motion, seconded by Rutty to approve Transfer Request Number 2021-2 in the amount of \$124,985.00 There was a brief discussion. Motion carried unanimously.

Rutty made a motion, seconded by Challenger to approve Transfer Request Number 2021-3 in the amount of \$1,267,000.00 There was a brief discussion. Motion carried unanimously.

Transfers attached as Schedule II

Selectmen's Report:

There are cell service providers interested in the cell phone towers on Jail Hill and on Saybrook Road. DECD Brownfield Remediation grant approved the Scovil Hoe clean-up for 1.8 million. Budget preparation for FY 2022-2023 is beginning.

Old Business: N/A

New Business: N/A

Public comment: Adams, Maurice: 32 Gates Way Haddam: distributed a flyer to the Board
“Additional Considerations for Rossi Decision?”

Teran, Tim commented that he has met with the First Selectman and Town Planner regarding the Rossi property and has been reassured that the way forward to purchase – doesn't mean we will – but will explore the opportunity to do so. Nothing has been decided.

There will be public hearings to discuss the purchase.

DeBold, Marge: Enjoys being a visitor at the finance meeting.

Challenger, David: This will be his last meeting. Thanked the board for working together the past few years.

Adjournment: Challenger made a motion seconded by Teran to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:32 pm. Minutes taken by JoAnn Ricciardelli

Board of Finance - October 18, 2021 - Schedule I

ONLY ACCOUNTS OVER \$3000 (1)					
Finance Director's Report					
September 30, 2021					
	Account Number	Account Description	Month Occurred	Amount/ Budget Variance	Explanation
<u>General Fund</u>					
<u>Revenue accounts</u>					
	Total	Tax Collections		(13,861,921.53)	Net Tax Collections
	Total	State of Connecticut		(1,980,077.00)	ESC arrives Oct, Jan and April
	Total	Licenses, Fees, & Permits		(137,935.57)	Rec'd 70% of estimate
	Total	Interest Income		(18,086.00)	Rec'd 10% of estimate
	Total	Miscellaneous		(45,633.50)	Red'd CIRMA Member Equity Distribution
<u>Expenditure accounts</u>					
Public Works	01-30-300-13-30001	OVERTIME SALARIES	July	(4,008.60)	No appropriation established for overtime; OT due to storms
<u>Capital Nonrecurring</u>					
Public Works	17-30-300-74-30007	19-STEAP GRANT		(77,499.21)	STEAP Grant was not awarded & expenses relate to unallowable costs of Tylerville Water Project
Public Works	17-30-300-74-30008	19-DUBLIN HILL BRDG RENO		(39,977.47)	Appropriation reflects 2019-20 CIP Adopted Budget
Public Works	17-30-300-74-30050	21-LoCIP		(73,664.00)	Received LoCIP grant for repaving Old Turnpike Road
(1) Per Section 9.4 c 2 - Transfers within agencies of amounts exceeding \$3,000.00 shall require Board of Finance approval.					

Board of Finance - October 18, 2021 - Schedule II

TOWN OF HADDAM									
2020-21 BUDGET TRANSFER REQUEST FORM									
DATE	10/18/2021				Type of Transfer	Intra department	REQUEST NUMBER		2021-1
DESCRIPTION OF TRANSFER REQUEST (CAUSE)									
Year end transfers for over expended departments									
TRANSFER TO					TRANSFER FROM/FUNDING SOURCE				
ACCOUNT NAME	ACCOUNT NUMBER	Department Name	AMOUNT		ACCOUNT NAME	ACCOUNT NUMBER	Department Name	AMOUNT	
ROV ELECTION WAGES	01-10-020-12-02000	Elections	5,651.00		FINANCE DIRECTOR	01-10-011-12-01103	Finance Department	5,651.00	
AUDITS	01-10-025-33-02500	Board of Finance	1,398.00		HEALTH INSURANCE	01-10-095-21-09500	Insurance	1,398.00	
LABOR COUNSEL	01-10-050-31-05001	Town Counsel	5,913.00		HEALTH INSURANCE	01-10-095-21-09500	Insurance	5,913.00	
LUO ADMINISTRATIVE COORD (M	01-10-125-12-12502	Land Use Office	1,451.00		HEALTH INSURANCE	01-10-095-21-09500	Insurance	1,451.00	
VALLEY SHORE EMERGENCY	01-20-230-36-23000	Dispatch Services	2,715.00		MISC EQUIPMENT & SUPPLIES	01-20-220-61-22002	Emergency Management	2,715.00	
			17,128.00					17,128.00	
APPROVED BY									
DATE									
BOARD OF SELECTMAN	N/A								
BOARD OR FINANCE	10/18/2021								
TOWN MEETING REQUIRED?	All below 27,900	No							