

Town of Haddam
BOARD OF FINANCE
February 19, 2020
APPROVED MINUTES

In attendance	Absent	Others in attendance
Centofanti	Teran	McGarry – First Selectman
Rutty	Klimaszewski	Bertrand – Finance Director
Challenger	Aithal	Ricciardelli - Recording Secretary
Brookes Baird (Alternates)	Fredericksen	
	Adelberg	

Call to Order/Pledge of Allegiance

Chairman Centofanti called the meeting to order at 6:35 pm

The Pledge of Allegiance was recited.

Public Communications: Tax Collectors Report was passed around.

Public comment:

Adams, Maurice: commented on the Budget and the headings on the budget.

Finance Directors Report: Attached as Schedule 1.

Selectman's Report: Getting closer to a lease agreement for a private school to lease Haddam Elementary School.

Selectman's Request: Brief discussion regarding the Salt Shed replacement.

Transfer Request 2020-7: Attached as Schedule 2

New Business: Discussion regarding Saturdays Budget Workshop.

Public Comment:

Schwing: do you still plan to go to bid to hire auditors this year?

Schlag: wondering if the budget's will be up online.

Commented on the TAR money.

Discussion ended at 7:07pm.

The motion carried unanimously. Motion adjourned by 7:14pm

Schedule 1 - Board of Finance - February 19, 2020 - Regular Meeting

	Finance Director's Report			
	February 19, 2020			
	Account Number	Account Description	Amount/ Budget Variance	Explanation
	<u>General Fund</u>			
	<u>Revenue accounts</u>			
GG Revenue	01-10-105-01	So. Central Florida	567.98	Rec \$567.98 over budgeted \$3,000
Governmental Grants	01-20-201-01	ESC/Special Education	(1,004,372.00)	Received 1st & 2nd Installment Last Quarter Due/Apr. 1/2
Miscellaneous	01-50-514-01	Recycling Fees	(320.77)	No Longer funding
CNR - Grant Payments		Various Grants - Estimated Revenue sent to the State to be reimbursed	973,310.65	We have submitted reimbursement requests, state DEEP and DOT are behind on them.
	<u>GEN FUND Expenditure accounts</u>			
Selectman	01-10-010-81-01005	Dues & Membership	(286.00)	Membership increases not budgeted
Treasurer	01-10-045-11-04500	Treasurer Salary	(1,855.60)	Add'l time needed for transition
Insurance & Benefits	01-10-095-25-09505	State Unemployment	(12,879.00)	Self Funded/ PW/1GG WE will determine funding
Land Use Office	01-10-125-14-12513	Bld Insp Temp Replacement	(720.00)	Bldg Insp out ill
Land Use Office	01-10-125-36-12517	CT Main St. Center	(250.00)	Increase in yearly fee/after budget process
Haddam VFD	01-20-200-66-20009	Truck Maintenance	(4,028.70)	Waiting to hear from Dept. where to adj from
Animal Control	01-20-215-88-21512	Pound Exp/Larkin	(330.00)	Additional Calls
Public Works	01-30-300-57-30001	OSHA Fed. Reg.	(942.82)	transfer request submitted to BOS/approved to BOF
Public Buildings	01-30-310-36-31007	H2O Rental/Alarm Maint	(3,422.46)	This item was merged several years ago
Wells and Filters	01-40-420-36-42000	Water Pollution Control & Maint	(3,569.67)	Add'l filters not budget for and repair of units
	<u>CNR Expenditures</u>			
Public Works	17-30-300-74-30003	18-Cove Road	(695.67)	Needs Reclassification to GF PW Materials
	17-30-300-74-30011	19-Scovil Reservoir Dam	(35,374.70)	Add'l necessary work/payment from Silver Springs of \$28,619.29 towards overage leaving a net overage of \$6,497.20
	Various Truck acquisitions	Net of accounts in surplus	70,000	Some trucks needed additional equipment, others came in under budget Not complete as of yet.

Board of Finance - February 19, 2020 - Schedule 2

TOWN OF HADDAM									
2019-20 BUDGET TRANSFER REQUEST FORM									
DATE		February 13, 2020				REQUEST NUMBER		2020-7	
DESCRIPTION OF TRANSFER REQUEST (CAUSE) A transfer is request to replace the failing cover for the salt shed at Public Works. Quote is attached									
TRANSFER TO					TRANSFER FROM / FUNDING SOURCE				
ACCOUNT NAME		ACCOUNT NUMBER	AMOUNT	Department Name	ACCOUNT NAME		ACCOUNT NUMBER	AMOUNT	
NEW Salt Shed Roof Replacement		17-30-310-16-31014	21,829.39	Public Woprks	Unallocated CNR Funds		17-90-999-00-10000	21,829.39	
			21,829.39					21,829.39	
APPROVED BY		DATE							
BOARD OF SELECTMAN									
BOARD OR FINANCE				Charter Req. Tranfer					
TOWN MEETING REQUIRED?		☐		☐					
IF YES - REASON TOWN MEETING IS REQUIRED		Amount is over \$27,600.							
TOWN MEETING		PASSED		FAILED		DATE		N/A	