

**Town of Haddam  
BOARD OF FINANCE  
September 21, 2020  
APPROVED MINUTES**

In attendance	Absent	Others in attendance
Centofanti	Adelberg	McGarry – First Selectman
Challenger	Brookes	Ricciardelli – Recording Secretary
Fredericksen	Rutty	
Teran		
Baird		
Olsen (listening in)		

**Call to Order**

Chairman Centofanti called the meeting to order at 6:30 pm

**Seating of Alternates:** Challenger made a motion, seconded by Teran to seat Baird for Adelberg. No discussion. Motion carried unanimously.

**Approval of Minutes:** Challenger made a motion, seconded by Teran, to approve the June 20, 2020 minutes, brief discussion regarding a typo, March 31, 2020 minutes, “AU” needs to change to “Motion Carried unanimously”

**Public Comment:** N/A

**Finance Director’s Report:** Reports are as of August 31, 2020. Tax Collections compared to the budget is at 54.4%

Road Fund – Fund 31 – Budgets were transferred before they were ready to be transferred. You will notice negatives in the report.

**Transfer appropriation request:**

Teran made a motion, seconded by Fredericksen to approve Resolution to increase Capital and Nonrecurring Pedestrian Plan appropriation. There was discussion regarding the project. Motion carried unanimously.

Fredericksen made a motion, seconded by Baird to adopt Resolution 2021-2 for appropriation for due diligence costs for purchase of Rossi Property. There was a brief discussion. Motion carried unanimously.

Resolutions attached as Schedule 1.

**Selectmen’s Report:** None

**New Business:**

**Resignations:** The Finance Director, Barbara Bertrand resigned on September 11, 2020. The job posting will be posted soon.

**Upcoming Meetings:** There was a discussion on how to have meetings in person, safely, going forward. It was suggested a combination of virtual/in-person meeting or using a larger room.

**Public Comment:** N/A

Fredericksen made a motion to adjourn seconded by Challenger. No discussion. Motion carried unanimously.

Meeting adjourned at 7:12 pm.

Minutes taken by JoAnn Ricciardelli

**Resolution 2021 -1 to increase Capital and Nonrecurring Pedestrian Plan appropriation**

Whereas the Town has received \$8,000 in additional monies for the Higganum Center Study project above the original project request of \$12,000.

Whereas the Town has previously appropriated \$6,000 in the Capital Nonrecurring Fund for a Pedestrian Plan.

Whereas the Land Use Office is requesting that the additional \$8,000 received from State be used to further the Pedestrian Plan.

Therefore be it resolved the Board of Finance approves the following:

To increase the Pedestrian Plan appropriation in the Capital Nonrecurring fund from \$6,000 to \$14,000 with the increase funded by the \$8,000 received from the State.

The additional appropriation will be sent to Town meeting for approval.

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**Resolution 2021-2 for appropriation for due diligence costs for Purchase of Rossi Property**

Whereas the Town is in discussions for the potential purchase of the Rossi property.

Whereas the Town would desires to perform proper due diligence during the 90 day contract period on the property prior to any continued discussions. The due diligence will include a Phase 1 environmental assessment including the 3 wells for contaminates and potability and a structural assessments of the buildings.

Estimated costs for the Phase 1 environmental assessment is \$6,000 and for the building structural assessment is \$4,000.

Therefore be it resolved the Board of Finance approves the following:

To create an appropriation line in Capital nonrecurring fund for \$10,000 for "Rossi Property" to be funded by a transfer from unallocated CNR line.

The additional appropriation will be sent to Town meeting for approval.