

**Town of Haddam  
BOARD OF FINANCE  
Haddam Town Annex  
Monday, March 27, 2017  
APPROVED MINUTES**

In attendance: Chairman Joseph Centofanti, Vice Chairman, Harlan Fredericksen  
Members: Marjorie DeBold, Christopher Alexy and Cheryl Haase

**Alternates:** Robert McGarry

**Board of Selectmen:** Robert Duval

Late Arrival: Alternate Joanne Nesti and First Selectwoman, Lizz Milardo.

Not in Attendance: David Kapitulik, and Alternate James Bucko

Staff in Attendance: Finance Director, Barbara Bertrand and Recording Secretary JoAnn Ricciardelli

1. Call to Order/Pledge of Allegiance

Chairman Centofanti called the Meeting to order at 6:30 PM.

*The Pledge of Allegiance* was recited.

2. Seating of Alternates: Haase made a Motion to seat McGarry. Fredericksen seconded.  
No discussion. Approved unanimously.

3. Review and Approval of 2017 – 2018 department budgets:

**Insurance:** DeBold made a motion to accept Selectmen's Request 095 – Insurance Benefits for \$1,149,353.00. Haase seconded. No discussion. Approved unanimously.

**Debt Service:** Bonds will be sold the first week in May and will settle at the end of the month when the bond anticipation notes are due. The interest estimate may change by a small amount based upon the actual interest rate of the bonds. We can adjust the interest amount once the actual amount is known. Fredericksen made a motion to accept Selectmen's Request – 750 – Debt Service for \$751,965.00. DeBold seconded. No discussion. Approved unanimously.

**Contingency:** There was a brief discussion regarding contingency and how to allocate the funds. Fredericksen made a motion to accept Selectmen's Request – 800 – Contingency for \$20,000.00 for salary and \$80,000.00 for regular contingency for a total of \$100,000.00. DeBold seconded. No further discussion. Approved unanimously.

**Capital:** There was a brief discussion regarding the requests made by departments. Fredericksen made a motion to approve the Capital budget for \$724,687.00. (See Attached Schedule A) Haase seconded. No further discussion. Approved unanimously.

4. Public Comment: Schlag made a comment regarding the agenda on the website.
5. Adjournment: Fredericksen made a Motion to Adjourn meeting Haase seconded the Motion was approved unanimously.

The Meeting was adjourned at 7:56 PM - Minutes taken by JoAnn Ricciardelli

## Schedule A

As of 9-27-16				Years			1	2	3	4	5	6	7	8	9	10	
Agency	#	Item	Total Cost	Prior	DEP/BOS	BOF	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	
				Approp	Approv	Approv	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	
		<b>TOWN OFFICE BUILDING</b>															
TOB-LU	1	Municipity	14,180				14,180										
TOB-LU	2	Cover Survey	17,000				17,000										
TOB-LU	3	Pedestrial Plan	37,000				6,000	31,000									
TOB-LU	4	Conservation Easements	10,000				10,000										
TOB-BOS	2020	Revaluation	175,000	35,000				40,000	50,000	50,000							
TOB-Fin		Financial Software (2/2)	70,000	35,000			35,000										
TOB-T Clik		Security Cabinet REPURPOSE Soft	4,550	1,975													
TOB-LU		POCD 2028	50,000	0			0	0		5,000	5,000	5,000	5,000	5,000	5,000	5,000	5000
TOB-SEL		Land for New Town Garage	400,000	0				100,000	100,000	100,000	100,000	0	0	0	0	0	0
<b>Total-GG</b>			<b>777,730</b>	<b>71,975</b>			<b>82,180</b>	<b>171,000</b>	<b>150,000</b>	<b>155,000</b>	<b>105,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
		<b>H V F D</b>															
HVFD	1	Inground Water Tk-Train Bldg (2 of 2)	30,000	15,000				15,000									
HVFD	2	Fit Testing Machine	10,000					10,000									
HVFD	3	Utility Trailer	5,000					5,000									
HVFD	4	Replace Gas Meter	7,000					7,000									
HVFD	5	Station 2 Parking Lot Repl (1 of 4)	80,000					40,000	40,000								
HVFD	6	Station 3 Windows & Doors (1 of 4)	60,000					20,000	20,000	20,000							
HVFD	7	Gator 13 Utility Vehicle Replace	30,000					15,000	15,000	0							
HVFD	8	Station 1 Parking Lot Replace (1 of 5)	120,000				0	40,000	40,000	40,000	0						
HVFD	9	Sta 2 Roof, Siding, Windows & Doors	20,000					50,000	50,000	50,000	50,000						
HVFD	10	Truck 7-13 Replacement (2 of 5)	500,000	100,000			80,000	80,000	80,000	80,000	80,000						
HVFD	11	Radio System Replacement (1 of 5)	800,000	180,000			120,000	140,000	140,000	140,000							
HVFD	12	SCBA Replacement	300,000				60,000	60,000	60,000	60,000	60,000	0	0				
HVFD	13	Rescue Tools Replacement (2 of 5)	150,000	30,000			30,000	30,000	30,000	30,000							
HVFD	14	Truck 5-13 Replacement	1,500,000					300,000	300,000	300,000	300,000	300,000					
HVFD	15	Engine 1-13 Replacement	1,200,000						240,000	240,000	240,000	240,000	240,000				
HVFD	16	Engine 3-13 Replacement	1,200,000						240,000	240,000	240,000	240,000	240,000	0			
HVFD	17	Car 13 Replacement	100,000							20,000	20,000	20,000	20,000	20,000			
HVFD	18	thermal Image Camera	60,000								12,000	12,000	12,000	12,000			
HVFD	19	Sta 1 Roof, Siding, Wind,Door Repl	500,000								100,000	100,000	100,000	100,000	100,000		
HVFD	20	Hose replacement (New)	25,000	25,000											40,000	40,000	
HVFD	21	Station 1 Remod-Sleping Qtrs (1of4)	100,000				0	0	0	0		20,000	20,000	20,000	20,000	20,000	
HVFD	22	Marine 13 Replacement	200,000									40,000	40,000	40,000			
HVFD	23	Rescue Air Bag Replacement (New)	10,000	10,000											20,000	20,000	
HVFD	24	Station 3 Repointing	20,000														

## Schedule A

As of 9-27-16			Years			1	2	3	4	5	6	7	8	9	10	
Agency	#	Item	Total Cost	Prior	DEP/BOS	BOF	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected	
				Approp	Approv	Approv	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27
HVFD	25	Tanker 2-13 Replacement	750,000													
HVFD	26	Replace Engine 6-13	1,500,000	517,000												
HVFD	27	Station 1 Roof	200,000													
HVFD	28	SCBA Filing Station & Compressor	110,000	55,000												
HVFD		Station 3 Repointing	20,000	0			0	20,000								
<b>Total-HVFD</b>			<b>9,607,000</b>	<b>932,000</b>			<b>290,000</b>	<b>832,000</b>	<b>1,255,000</b>	<b>1,220,000</b>	<b>1,102,000</b>	<b>972,000</b>	<b>672,000</b>	<b>192,000</b>	<b>180,000</b>	<b>80,000</b>
<b>H N V F D</b>																
HNVD	1-29	SCBA Replacement (2 of 3)	80,000	40,858			20,000									
HNVD	2-30	Truck Bay Repairs	7,000					7,000								
HNVD	3-31	Rescue Tool Replacement	15,000				15,000									
HNVD	4-32	Off Road Utility Veh REpl1	30,000						30,000							
HNVD	5-33	Parking Lot Replacement (1 of 5)	50,000								50,000					
HNVD	6-34	Rescue 16 Replacement	400,000				80,000	80,000	80,000	80,000	80,000	0				
HNVD	7-35	Tanker 16 Replacement	650,000							130,000	130,000	130,000	130,000	130,000		
HNVD	8-36	Thermal Imaging Camera	30,000													
HNVD	9-37	Brush 16 Attack	350,000	891								70,000	70,000	70,000	70,000	70,000
HNVD	10-38	Engine 16 Replacement	150,000	19,685												
HNVD		Station Roof Replacment	110,000													
HNVD		Gator 13 Utility Vehicle Replace	20,000						10,000	10,000						
HNVD		Radio Upgrade (1 of 2)	48,000	24,000												
HNVD		Tanker 16 Refurbishment		75,000												
HNVD		Engine 16		23,450												
<b>Total HNVFD</b>			<b>1,940,000</b>	<b>183,884</b>			<b>115,000</b>	<b>87,000</b>	<b>120,000</b>	<b>220,000</b>	<b>260,000</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>70,000</b>	<b>70,000</b>
<b>PUBLIC WORKS DEPT.</b>																
PWD	1	Replace 1978 Payloader (2 of 4)	175,000	75,000			100,000									
PWD	2	Truck #34	185,000					92,500	92,500							
PWD	3	Replace T-27 or T-24	185,000	77,493			107,507									
PWD	4	Replace T-27 or T-24	120,000						60,000	60,000						
PWD	24	JRB Sweeper Broom for Loader (New)	16,000													
<b>Total-PWD</b>			<b>681,000</b>	<b>152,493</b>			<b>207,507</b>	<b>92,500</b>	<b>152,500</b>	<b>60,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>HADDAM PARK &amp; REC.</b>																
HP&R-BY	1	BY-Reconstruct Driveway FY 13	15,000	15,000												
HP&R-BY	2	BY- New Well FY 12	9,650	9,650												
HP&R-GH	3	GH-Cistern Pump Replacement	30,000	25,000			5,000	0								

## Schedule A

[illegible]