

**Town of Haddam
BOARD OF FINANCE
Regular Meeting
Haddam Town Annex
Tuesday, October 11, 2016
APPROVED MINUTES**

In attendance: Chairman Joseph Centofanti and Vice Chairman Harlan Fredericksen; Members: Christopher Alexy; Cheryl Haase, Alternate Robert McGarry & Joanne Nesti

Not in Attendance: Marjorie DeBold, David Kapitulik and alternate James Bucko. Georgia Emanuel, Financial Coordinator.

Staff in Attendance: Haddam Financial Director Barbara Bertrand, Recording Secretary JoAnn Ricciardelli

1. Call to Order/Pledge of Allegiance
Chairman Centofanti called the Meeting to order at 7:00 PM.
The Pledge of Allegiance was recited.
2. Seating of Alternates
Harlan Fredericksen made a motion to seat Joanne Nesti and Robert McGarry as an alternates. /Cheryl Haase seconded. No Discussion. Approved unanimously.
3. Approval of September 2016 Minutes: Harlan made a Motion to approve September 15, 2016 minutes. McGarry seconded. No discussion. Approved unanimously.
4. Public Communications: None
5. Public Comments: None
6. Finance Directors Report: 2015 – 2016 Transfers from the funding source and to the funding source within the budget. The \$95,500.00 is in relation to the projects Lizz Milardo would like to complete. This needs to go to Town Meeting. There are two (2) line items that are over budget for 2016 – 2017. It is mileage for the Finance Department for seminars out of state. 2nd is mileage for the New Municipal Agent so she can attend training. We will make those changes for the 2017 – 2018 Budget.

Nesti asked for clarification on the 2015 – 2016 Capital Expense discussed at last meeting, fire department being over budget \$14,000.00. It is a rescue tool (Jaws of Life) that broke and needed to be replaced.

Centofanti made the following comments

- The first part of the transfer is within the budget and the second is new.
- The two (2) items are over budget but the departments are still within budget.

There was discussion on what the lines will look like once everything is completed. The transfer is a separate column. It will indicate what it actually was. The Surplus was \$310,000.00 and it will be reduced by \$95,500.00.

Harlan made a Motion to recommend to a Town Meeting the approval of request number 2016-6.1.

TRANSFER TO			TRANSFER FROM/FUNDING SOURCE		
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT
01-10-010-12-01002	SELECTMAN	1,400.00	01-10-011-12-01103	FINANCE	16,000.00
01-10-010-14-01013	SELECTMAN	2,300.00	01-10-040-12-04001	ASST. TAX COLLECTOR	33,000.00
01-10-020-54-02008	ELECTIONS	16,700.00	01-10-061-60-06101	PUBLIC BUILDINGS	18,160.00
01-10-025-12-02503	BOF	120.00	01-10-061-62-06102	PUBLIC BUILDINGS	2,721.24
01-10-030-11-03000	ASSESSOR	720.00	01-20-230-36-23001	DISPATCH SERVICES	10,773.00
01-10-045-81-04501	BANK CHARGES	3,125.00	01-30-325-36-32502	SNOW & ICE REMOVAL	85.50
01-10-050-31-05000	TOWN COUNSEL	29,700.00	01-30-325-68-32500	SNOW & ICE REMOVAL	40,000.00
01-10-055-12-05501	ASST, TOWN CLERK	175.00	01-30-325-68-32501	SNOW & ICE REMOVAL	36,000.00
01-10-080-11-08000	TOWN ENGINEER	2,721.24	01-30-335-36-33501	SOLID WASTE DISP	3,840.00
01-10-095-21-09500	INSURANCE	12,920.00	01-30-335-63-33509	SOLID WASTE DISP	8,495.00
01-20-205-36-20502	POLICE	55,973.00	01-80-800-84-80000	CONTINGENCY	45,200.00
01-30-320-69-32003	TOWN GARAGE	85.50			
01-30-340-36-34001	TREE WARDEN	88,335.00			
		214,274.74			214,274.74

Haase seconded. No further discussion. Approved unanimously.

7. Selectmen's Requests

First Selectman Milardo made a list of "small projects funding request" Additional appropriation to CNR Fund.

There was a discussion on each project.

Harlan made a Motion that we make a recommendation for approval at a town meeting the transfer as outlined and requested in Document Number: 2016-6.2.

TRANSFER OUT			TRANSFER FROM/FUNDING SOURCE		
ACCOUNT NUMBER	ACCOUNT NAME	AMOUNT	ACCOUNT NAME	ACCOUNT NUMBER	AMOUNT
			Public Works		
01-85-850-83-85002	C N R	95,500.00	OVERTIME	01-30-300-13-30001	\$ 15,500.00
			OUTSIDE CONTRACTORS	01-30-300-36-30003	10,000.00
			MATERIAL	01-30-305-69-30500	70,000.00
					\$ 95,500.00

Haase seconded. No further discussion. Approved unanimously.

Harlan made a Motion that we recommend to a Town Meeting the approval of the projects totaling \$95,500.00 as listed on the Small Project Funding Request sheet. Haase seconded. There was discussion. Approved unanimously.

Selectmen's Report

New Public Works Assistant Director, Chris Corsa, started today. He has a lot of experience. The hiring committee recommended him to me.

Milardo met with Capital. The goal is to have the Capital Budget to you first and not at the end. Operating budgets should go out next week. We had a Tax Sale and we collected some delinquent taxes.

8. Old Business

None

9. New Business

None

10. Public Comment: Ed Munster: Met the new Public Works Assistant Director and was pleased to meet him.

11. Adjournment

Harlan made the Motion to Adjourn meeting Haase seconded the Motion was approved unanimously. The Meeting was adjourned at 7:57PM.

Minutes taken by JoAnn Ricciardelli