

**Town of Haddam
BOARD OF FINANCE
March 31, 2020
APPROVED MINUTES**

| In attendance | Absent | Others in attendance |
|---|--------------|------------------------------------|
| Centofanti | Klimaszewski | McGarry – First Selectman |
| Rutty | | Anderson & Moriarty - Selectmen |
| Challenger (present, non-participating) | | Bertrand – Finance Director |
| Fredericksen Teran | | Ricciardelli – Recording Secretary |
| Adelberg | | |
| Baird, Brookes, Aithal (Alternates) | | |

Call to Order

Chairman Centofanti called the meeting to order at 6:33 pm

Seating of Alternates: Teran made a motion, seconded by Fredericksen to seat Baird and Aithal for Challenger and Klimaszewski. No discussion. Motion carried unanimously

Meeting Format – Executive Order 7B

There was discussion regarding the Executive Order 7B. There was discussion on having a second budget as a backup to the 2020-2021 budget that was already approved by the Board of Selectmen.

Discussion of future budget process There was a brief discussion on the future of the budget process and how we will continue to look for solutions to the current voting issues we are facing with COVID-19.

Approval of Minutes:

Teran made a motion, seconded by Baird to approve the February 19, 2020 minutes

Adelberg, Aithal and Fredericksen abstained. Rutty, Centofanti, Teran and Baird Yay. Motion carried.

Aithal made a motion, seconded by Rutty to approve the February 24, 2020 minutes. No discussion. Motion carried unanimously.

Baird made a motion, seconded by Aithal to approve the March 2, 2020 minutes. Brief discussion, correcting “Braid” to “Baird” No further discussion. Fredericksen, Abstain. Motion carried.

Communications to the Board of Finance:

Tax collectors report

Finance Director's Report: attached as schedule 1.

Selectmen's Report

First Selectman McGarry briefly discussed alternate voting options which was also discussed earlier in the meeting.

New Business

The town received a bill for fire protection charges for the fire hydrants in Tylerville. Finance needs to set up another line. There was discussion on where to put the line going forward in the 2020-2021 budget.

Review and discussions of the 2020 – 2021 Budget

Fredericksen made a motion, seconded by Rutty to accept the **Finance Department (011)** in the amount of \$135,432 Motion carried unanimously.

Fredericksen made a motion, seconded by Rutty to approve **Insurance & Benefits (095)** in the amount of \$1,318,494. No discussion. Motion carried unanimously.

Fredericksen made a motion, seconded by Rutty to approve **Contingency (150)** in the amount of \$100,000. No discussion. Motion carried unanimously.

Rutty made a motion, seconded by Adelberg to approve **Fire protection** in the amount of \$380,045. No discussion. Motion carried unanimously.

Fredericksen made a motion, seconded by Rutty to **Capital Budget (600)** \$585,000. No discussion. motion carried unanimously.

Rutty made a motion, seconded by Adelberg, to approve **Debt Service (750)** in the amount of \$1,319,165. Brief discussion. Motion carried unanimously.

Fredericksen made a motion to adjourn, no discussion. Motion carried unanimously. Meeting adjourned at 7:30pm.

Minutes taken by JoAnn Ricciardelli

Board of Finance - March 31, 2020 - Schedule 1

| | | | | |
|-------------------------|-----------------------------|---------------------------------|----------------------------|--|
| | Finance Director's Report | | | |
| | March 3, 2020 | | | |
| | Account Number | Account Description | Amount/ Budget Variance | Explanat ion |
| General Fund | Revenue accounts | | | |
| GG Revenue | 01-10-105-01 | So. Central Florida | 567.98 | Rec \$567.98 over budgeted \$3,000 |
| Governmental Grants | 01-20-201-01 | ESC/Special Education | (1,004,372.00) | Received 1st & 2nd Installment Last Quarter Due/Apr. 1/2 |
| Miscellaneous | 01-50-514-01 | Recycling Fees | (320.77) | No Longer funding |
| | | | | |
| CNR - Grant Payments | | State Grants | | Reimbursements are coming in more timely |
| | | | | |
| GEN FUND E | Expenditure accounts | | | |
| Selectman | 01-10-010-81-01005 | Dues & Membership | (286.00) | Membership increases not budgeted |
| Tax Collector | 01-10-040-53-04002 | Professional Dev. | (162.00) | Change in training venue |
| Treasurer | 01-10-045-11-04500 | Treasurer Salary | (1,855.60) | Add'l time needed for transition |
| Insurance & Benefits | 01-10-095-21-09510 | Group Term life Ins. | (3,542.57) | PROJECTED EOY overage at \$4,500 |
| Insurance & Benefits | 01-10-095-25-09505 | State Unemployment | (16,280.23) | Self Funded - Benefits have run out. |
| Land Use Office | 01-10-125-14-12513 | Bldg Insp Temp Replacement | (585.00) | Bldg Insp out ill/ Needs reclassification |
| Land Use Office | 01-10-125-36-12517 | CT Main St. Center | (250.00) | Increase in yearly fee/after budget process |
| Haddam VFD | 01-20-200-66-20009 | Truck Maintenance | (2,587.77) | Waiting to hear from Dept. where to adj from |
| Haddam VFD | 01-20-200-79-20000 | Adm/Personnel/Other | (1,236.44) | Waiting to hear from Dept. where to adj from |
| Haddam Neck VFD | 01-20-201-66-20109 | Truck Maint./Repairs | (10,751.93) | Necessary Repairs |
| Animal Control | 01-20-215-88-21512 | Pound Exp/Larkin | (330.00) | Additional Calls |
| Public Works | 01-30-300-57-30001 | OSHA Fed. Reg. | (992.65) | Redassification of \$666 to be done |
| Public Buildings | 01-30-310-36-31007 | H2O Rental/Alarm Maint | (3,612.96) | Under budgeted acct. Adj. 20-21 |
| Public Buildings | 01-30-310-59-31005 | Tele/Interent | (3,062.41) | Projected EOY Overage \$5670 |
| | | | (4,413.45) | Add'l Maint need for repair roll off/PO toe voided for parking lot markings, Reclassification of items |
| Waste Management | 01-30-335-66-33501 | Maintenance of Site | | |
| Wells and Filters | 01-40-420-36-42000 | Water Pollution Control & Maint | (3,569.67) | Add'l filters not budgeted for and repair of units |
| | | | | |
| | CNR Expenditures | | | |
| Public Works | 17-30-300-74-30011 | 19-Scovil Reservoir Dam | (35,423.02) | Overage due to Add'l work |
| | Various Truck acquisitions | Net of accounts in surplus | 70,000 | Some trucks needed additional equipment, others came in under budget Not completed to date. |