

Special Board of Selectmen's Meeting Minutes (Approved)

Wednesday, August 18, 2021 2:00 PM

Town Hall

21 Field Park Drive

Haddam CT 06438

Present – Robert McGarry, First Selectman

Kate Anderson, Selectman

Sean Moriarty, Selectman

Bill Warner, Town Planner

1.) Call Meeting to Order – First Selectman called meeting to order.

2.) Pledge of Allegiance

3.) Executive Session: C.G.S. Section 1-210(b)(24) - Interviews with engineering firms responding to requests for proposals for community septic system design.

Invited to the Executive Session – Bill Warner, Town Planner

3a.) S. Moriarty moved to enter executive session to conduct interviews. Approved 3-0.

- Interviews

a.) Wengell, McDonnell & Costello (45 minutes)

b.) Martinez Couch & Associates, LLC (45 minutes)

c.) Jacobson & Associates (45 minutes)

- Discussion among Board

The following factors were considered in the selection process:

- The technical competence of the consultant/firm
- The quality and performance of past services on similar projects.
- Experience with relevant DPH and DEEP programs and personnel.
- Demonstrated knowledge of on-site sanitary sewage design and permitting through CTDPH.
- The quality of the scope of work and deliverables the consultant proposes to provide for the established budget.

The Committee informally ranked the respondents as follows (1 being highest rank):

	Anderson	Moriarty	McGarry
.) Wengell, McDonnell & Costello	2	2	2
Martinez Couch & Associates	3	3	3
Jacobson & Associates	1	1	1

3b.) K. Anderson moved to conclude executive session and enter public session. Approved 3-0.

4.) Potential selection of consultant

Discussion ensued. Committee agreed Jacobson was most qualified and felt comfortable with preliminary fee and scope. S.Moriarty moves to retain Nathan L. Jacobson & Associates to design Higganum Center sewage collection system. Approved 3-0.

5.) Adjournment – 3:45 PM.