

INLAND WETLANDS

If you wish to build any structure or commence any activity (such as creating a driveway, excavation, or cutting any trees) AND the proposed structure or activity is in or within 100 feet of designated WETLANDS,

You need an INLAND WETLANDS Permit

'Wetlands' include:

- Wetlands Soils
- Streams
- Rivers
- Bodies of Water
- Intermittent Watercourses (those which are dry in summer months)
- Year-round watercourses

If the structure or activity is **within** the Wetlands, the Application is heard by the Inland Wetlands Commission, which meets once a month.

If the structure or activity is within the **UPLANDS REVIEW AREA** (outside of the wetlands border itself, but within 100 feet of the wetland border), the application can be reviewed by the Inland Wetlands Agent (does not have to go to the Commission). Specifics on the required documents are in the Inland Wetlands Application package.

| TYPE | Application Fee with State \$60 fee included | Plus Legal Notice | Total Fee |
|-----------------------------------|---|----------------------|-----------|
| Wetlands Application Fee | \$160 | \$25 | \$185 |
| Wetlands Significant Activity Fee | \$35 per each 1,000 sq. ft. of disturbed area | \$25 | TBD |
| Wetlands Permit Renewal Fee | \$25 | NA | \$25 |
| Petition to amend wetlands map | \$450 | \$25 | \$475 |

TIMBER HARVEST

Any proposed Timber Harvest (whether it is in or within 100 ft. of wetlands **or not**), requires an Inland Wetlands Permit Application.

A Timber Harvest is defined as a cutting, removing, or harvesting timber representing 16 cords or more.

The Inland Wetlands Officer can review a Timber Harvest application for 16 to 99 cords (or less than 25,000 board feet). Over 100 cords requires Permission from the Inland Wetlands Commission.

| | | | |
|--|--------------------|-------------------|-------------|
| Timber Harvest Permit (16-99 cords) | \$110 | \$25 Legal Notice | \$135 Total |
| Timber Harvest Permit (over 100 cords) – to IW Commission | \$110 | \$25 Legal Notice | \$135 Total |
| Timber Harvest Bond | TBD – If Necessary | | |

**TOWN OF HADDAM
INLAND WETLANDS COMMISSION
PERMIT APPLICATION**



Permit # _____

Assessor's Map: _____ Lot: _____

Applicant's Name: _____

Home Phone: _____
Cell Phone: _____

Work Phone: _____
EMAIL: _____

Address: _____

Property Owner(s): _____

Property Owners(s) Address: _____

Property Street Location **OF WORK**: _____

Proposed Activity: _____

DIMENSIONS OF THE PROJECT

Type of upland review area (minor, major, watercourse) _____

Total acreage of property where activity is proposed _____ Acres

Total regulated area on the property (wetlands, watercourses) _____ Acres

Size of regulated area on which regulated activity is to take place _____ Sq. Ft.

Acreage or square feet of wetlands and watercourses created _____ Acres

Acreage or square feet of wetlands and watercourses altered _____ Acres

Linear feet of stream alteration _____ Ft

Is property located within a Special Flood Hazard Area? _____

Is the property located within a FEMA Flood Zone? _____

Is property located within the Channel Encroachment Line of the Connecticut River? _____

(over -- to reverse side -- both sides must be completed)

**NOTE: IF YOU HAVE ANY QUESTIONS ABOUT COMPLETING THIS APPLICATION, PLEASE
CALL THE HADDAM INLAND WETLANDS AGENT at (860) 345-8532 EXT 224**

Is property within 500 feet of Municipal boundary? _____

What alternatives have been considered?

Check any of the following that apply to the proposed project:

| | |
|---|---|
| <input type="checkbox"/> Filling | <input type="checkbox"/> Underground utilities (no other activities) |
| <input type="checkbox"/> Excavation | <input type="checkbox"/> Primary or reserve septic field installation |
| <input type="checkbox"/> Land clearing/grubbing (no other activity) | <input type="checkbox"/> Roadway/Driveway construction |
| <input type="checkbox"/> Activity in upland review area | <input type="checkbox"/> Drainage improvements |
| <input type="checkbox"/> Stream channelization | <input type="checkbox"/> Pond dredging/dam construction |
| <input type="checkbox"/> Stream or bank stabilization | <input type="checkbox"/> Enforcement |
| <input type="checkbox"/> Stream clearance (remove debris only) | <input type="checkbox"/> Other (explain below) |
| <input type="checkbox"/> Culverting (no roadway) (piping) | |

A COMPLETE APPLICATION CONSISTS OF:

1. This permit application form (fully filled out – both sides),
2. Three (3) site plan maps (described on the insert to this application),
3. Application fee (based on Town Ordinance) and
4. Any other reports or information that demonstrates compliance with all criteria and requirements of the Wetland regulations.

I/we do hereby certify that: 1.) All the information included in this application is true and correct, and authorize the Commission and its designated agent(s) to inspect the property at reasonable times, both before and after the permit is issued: 2.) If the activity proposed in this application is for a regulated activity which also requires zoning or subdivision approval, then any permit issued by this Commission does not allow the project to proceed until zoning or subdivision approval has also been obtained. 3.) A permit granted through deception or through incomplete, inaccurate or misleading information, may be modified, suspended or revoked. 4.) Failure to secure a copy of the Letter to Proceed before activity begins is in violation of the permit.

Applicant's Signature: _____ **Date:** ____/____/____

Print Name; _____

Property Owner's Signature: _____ **Date:** ____/____/____

(If applicant is not the sole owner of the property)

Print Name: _____

FOR STAFF USE:

Commission approval: _____
Agent approval: _____
Meeting date: ____/____/____ Decision: Approved _____ Denied _____
Expiration: ____/____/____
Application Received by _____ on ____/____/____
Fee: _____ Check #: _____ Cash _____



STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

Pursuant to section 22a-39(m) of the General Statutes of Connecticut and section 22a-39-14 of the Regulations of Connecticut State Agencies, inland wetlands agencies must complete the Statewide Inland Wetlands & Watercourses Activity Reporting Form for **each** action taken by such agency.

This form may be made part of a municipality's inland wetlands application package. If the municipality chooses to do this, it is recommended that a copy of the Town and Quadrangle Index of Connecticut and a copy of the municipality's subregional drainage basin map be included in the package.

Please remember, the inland wetlands agency is responsible for ensuring that the information provided is **accurate** and that it reflects the **final** action of the agency. Incomplete or incomprehensible forms will be mailed back to the agency. Instructions for completing the form are located on the following pages.

The inland wetlands agency shall mail completed forms for actions taken during a calendar month no later than the 15th day of the following month to the Department of Energy and Environmental Protection (DEEP). Do **not** mail this cover page or the instruction pages. Please mail **only** the **completed** reporting form to:

DEEP Land & Water Resources Division
Inland Wetlands Management Program
79 Elm Street, 3rd Floor
Hartford, CT 06106

Questions may be directed to the DEEP's Inland Wetlands Management Program at (860) 424-3019.

INSTRUCTIONS FOR COMPLETING THE STATEWIDE INLAND WETLANDS & WATERCOURSES ACTIVITY REPORTING FORM

*Use a separate form to report EACH action taken by the Agency. Complete the form as described below.
Do NOT submit a reporting form for withdrawn actions.*

PART I: Must Be Completed By The Inland Wetlands Agency

1. Choose the year and month the Inland Wetlands Agency took the action being reported. If multiple actions were taken regarding the same project or activity then multiple forms need to be completed.
2. Choose ONE code letter to describe the final action or decision taken by the Inland Wetlands Agency. Do NOT submit a reporting form for withdrawn actions. Do NOT enter multiple code letters (for example: if an enforcement notice was given and subsequent permit issued - two forms for the two separate actions are to be completed).
 - A = A Permit Granted by the Inland Wetlands Agency (not including map amendments, see code D below)
 - B = Any Permit Denied by the Inland Wetlands Agency
 - C = A Permit Renewed or Amended by the Inland Wetlands Agency
 - D = A Map Amendment to the Official Town Wetlands Map - or -
An Approved/Permitted Wetland or Watercourse Boundary Amendment to a Project Site Map
 - E = An Enforcement Action: Permit Revocation, Citation, Notice of Violation, Order, Court Injunction, or Court Fines
 - F = A Jurisdictional Ruling by the Inland Wetlands Agency (i.e.: activities "permitted as of right" or activities considered non-regulated)
 - G = An Agent Approval pursuant to CGS 22a-42a(c)(2)
 - H = An Appeal of Agent Approval Pursuant to 22a-42a(c)(2)
3. Check "yes" if a public hearing was held in regards to the action taken; otherwise check "no".
4. Enter the name of the Inland Wetlands Agency official verifying that the information provided on this form is accurate and that it reflects the FINAL action of the agency.

PART II: To Be Completed By The Inland Wetlands Agency Or The Applicant - If Part II is completed by the applicant, the applicant MUST return the form to the Inland Wetlands Agency. The Inland Wetlands Agency MUST ensure that the information provided is accurate and that it reflects the FINAL action of the Agency.

5. Enter the name of the municipality for which the Inland Wetlands Agency has jurisdiction and in which the action/project/activity is occurring.

Check "yes" if the action/project/activity crosses municipal boundaries and enter the name(s) of the other municipality(ies) where indicated. Check "no" if it does not cross municipal boundaries.
6. Enter the USGS Quad Map name or number (1 through 115) as found on the Connecticut Town and Quadrangle Index Map (the directory to all USGS Quad Maps) that contains the location of the action/project/activity. Click on the following website for USGS Quad Map information:
http://ct.gov/deep/lib/deep/gis/resources/Index_NamedQuadTown.pdf

ALSO enter the four-digit identification number of the corresponding Subregional Drainage Basin in which the action/project/activity is located. If the action/project/activity is located in more than one subregional drainage basin, enter the number of the basin in which the majority of the action/project/activity is located. Town subregional drainage basin maps can be found at UConn - CLEAR's website: http://clear.uconn.edu/data/map_set/index.htm
7. Enter the name of the individual applying for, petitioning, or receiving the action.
8. Enter the name and address or location of the action/project/activity. Check if the action/project/activity is TEMPORARY or PERMANENT in nature. Also provide a brief DESCRIPTION of the action/project/activity. It is always best to provide as much information as possible (i.e., don't just state "forestry", provide details such as "20 acre forestry harvest, permit required for stream crossing".)

9. Carefully review the list below and enter ONLY ONE code letter which best characterizes the action/project/activity. All state agency projects must code "N".

| | |
|---|---|
| A = Residential Improvement by Homeowner | I = Storm Water / Flood Control |
| B = New Residential Development for Single Family Units | J = Erosion / Sedimentation Control |
| C = New Residential Development for Multi-Family / Condos | K = Recreation / Boating / Navigation |
| D = Commercial / Industrial Uses | L = Routine Maintenance |
| E = Municipal Project | M = Map Amendment |
| F = Utility Company Project | N = State Agency Project |
| G = Agriculture, Forestry or Conservation | P = Other (this code includes the approval of |
| H = Wetland Restoration, Enhancement, Creation | concept plans with no-on-the-ground work) |

10. Enter between one and four code numbers to best characterize the project or activity being reported. Enter "NA" if this form is being completed for the action of map amendment. You MUST provide code 12 if the activity is located in an established upland review area. You MUST provide code 14 if the activity is located beyond the established upland review area or no established upland review area exists.

| | |
|---|--|
| 1 = Filling | 8 = Underground Utilities Only (no other activities) |
| 2 = Excavation | 9 = Roadway / Driveway Construction |
| 3 = Land Clearing / Grubbing (no other activity) | 10 = Drainage Improvements |
| 4 = Stream Channelization | 11 = Pond, Lake Dredging / Dam Construction |
| 5 = Stream Stabilization (includes lakeshore stabilization) | 12 = Activity in an Established Upland Review Area |
| 6 = Stream Clearance (removal of debris only) | 14 = Activity in Upland |
| 7 = Culverting (not for roadways) | |







Examples: Jurisdictional ruling allowing construction of a parking lot in an upland where the municipality does not have an established upland review area must use code 14, other possible codes are 2 and 10. Permitted construction of a free standing garage (residential improvement by homeowner) partially in an established upland review area with the remainder in the upland must use code 12 and 14, other possible codes are 1 and 2.

11. Leave blank for TEMPORARY alterations but please indicate action/project/activity is temporary under question #8 on the form. For PERMANENT alterations, enter in acres the area of wetland soils or watercourses altered. Include areas that are permanently altered, or are proposed to be, for all agency permits, denials, amendments, renewals, jurisdictional rulings, and enforcement actions. For those activities that involve filling or dredging of lakes, ponds or similar open water bodies enter the acres filled or dredged under "open water body". For those activities that involve directly altering a linear reach of a brook, river, lakeshore or similar linear watercourse, enter the total linear feet altered under "stream". Remember that these figures represent only the acreage altered not the total acreage of wetlands or watercourses on the site. You MUST provide all information in ACRES (or linear feet as indicated) including those areas less than one acre. To convert from square feet to acres, divide square feet by the number 43,560. If this report is being completed for an agency jurisdictional ruling and detailed information is not available, provide an estimate. Enter zero if there is no alteration.
12. Enter in acres the area of upland altered as a result of an ACTIVITY REGULATED BY the inland wetlands agency, or as a result of an AGENT APPROVAL pursuant to CGS section 22a-42a(c)(2). Leave blank for TEMPORARY alterations but please indicate action/project/activity is temporary under question #8 on the form. Include areas that are permanently altered, or proposed to be permanently altered, for all agent approvals, agency permits, denials, amendments, renewals, jurisdictional rulings, and enforcement actions. You MUST provide all information in ACRES including those areas less than one acre. See directions above (#11) for conversion factor. If this report is being completed for an agent approval or an agency jurisdictional ruling and detailed information is not available, provide an estimate. Enter zero if there is no alteration.
13. Enter the acres that are, or are proposed to be, restored, enhanced or created for all agency permits, denials, amendments, renewals, jurisdictional rulings and enforcement actions. NOTE restored or enhanced applies to previously existing wetlands or watercourses. Created applies to a non-wetland or non-watercourse area which is converted into wetlands or watercourses (question #10 must provide 12 and/or 14 as an answer, and question #12 must also be answered). You MUST provide all information in ACRES including those areas less than one acre. See directions above (#11) for conversion factor. Enter zero if there is no restoration, enhancement or creation.

PART III: To Be Completed By The DEEP - Please leave this area blank. Incomplete or incomprehensible forms will be mailed back to the inland wetlands agency.

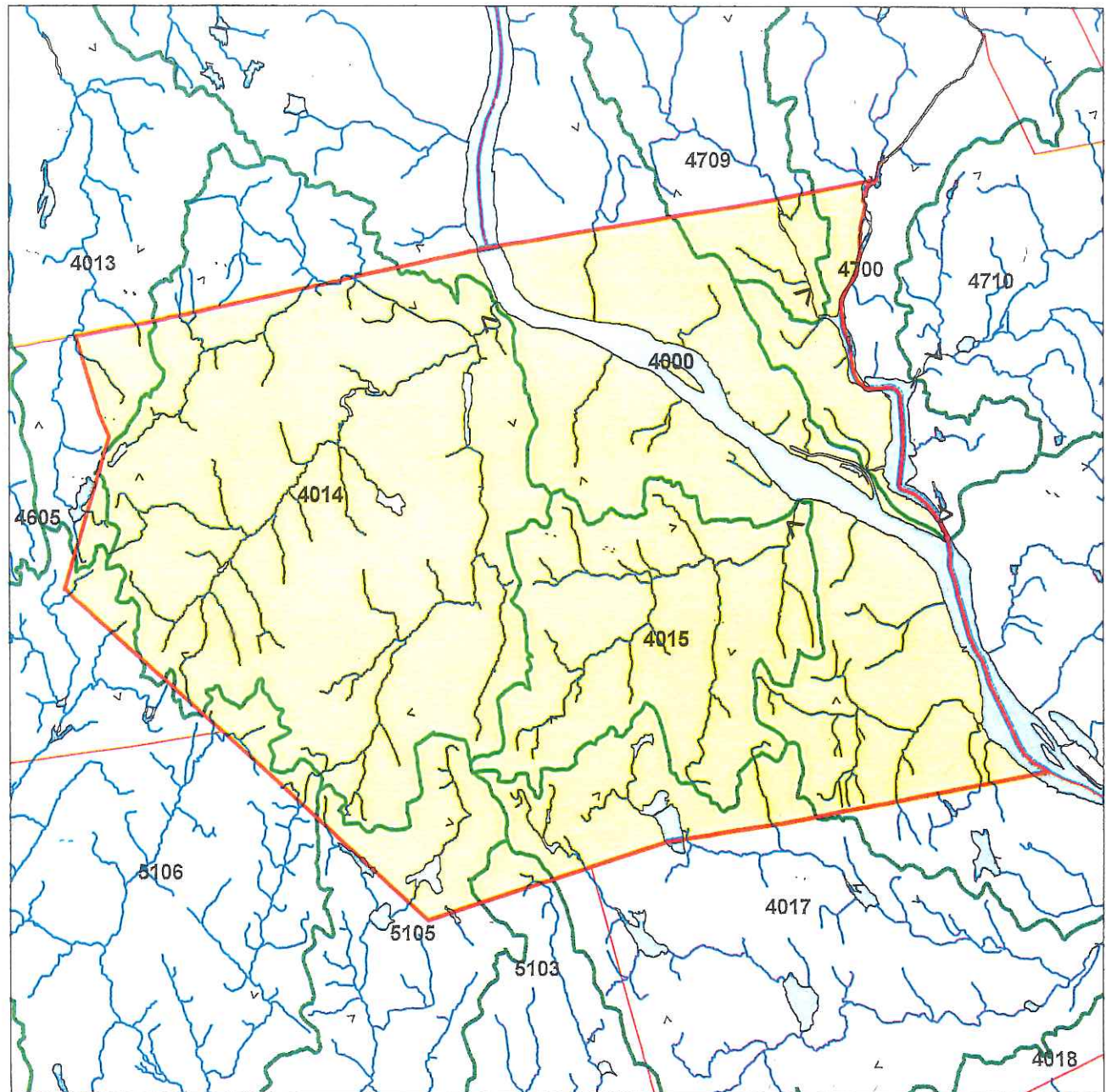
HADDAM CONNECTICUT SUBREGIONAL BASINS AND SURFACE WATER FLOW DIRECTIONS

Explanation

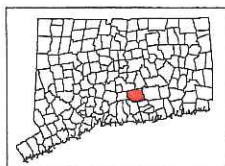
-  Town Boundary
-  Subregional Watershed Boundary
- 4201** Subrg. Basin ID# - as designated by CTDEP
-  Watercourse  Open Water
-  Basin Outlet
-  Surface Water Flow Direction

The table provides statistics for each subregional basin. Shown are the areas of the basin within the town, the percentage for that area, and the percent of the town covered by each basin.

| Sbas_no | AcresInTw | Percofb | Percoftwn |
|---------|-----------|---------|-----------|
| 4000 | 8122.69 | 7.9 | 27.4 |
| 4013 | 522.03 | 6.4 | 1.8 |
| 4014 | 11134.81 | 88.1 | 37.6 |
| 4015 | 4530.50 | 100.0 | 15.3 |
| 4017 | 1644.01 | 17.8 | 5.5 |
| 4700 | 1183.96 | 9.9 | 4.0 |
| 4709 | 708.43 | 7.1 | 2.4 |
| 5103 | 173.14 | 1.6 | 0.6 |
| 5105 | 1058.69 | 14.5 | 3.6 |
| 5106 | 554.43 | 2.4 | 1.9 |



Town Area: 29633 Acres



Digital layers provided by the CTDEP.
Map composed by the NEMO project.
For educational purposes only.

1 0 1 Miles

The University of Connecticut, CES: November 01, 1999



Statewide Inland Wetlands & Watercourses Activity Reporting Form

*Please complete - print clearly - and mail this form in accordance with the instructions on pages 2 and 3 to:
Wetlands Management Section, Inland Water Resources Division, CT DEEP, 79 Elm Street - 3rd Floor, Hartford, CT 06106*

PART I: To Be Completed By the Municipal Inland Wetlands Agency Only

1. DATE ACTION WAS TAKEN (enter one year and month): Year _____ Month _____
2. ACTION TAKEN (enter one code letter): _____
3. WAS A PUBLIC HEARING HELD (check one)? Yes _____ No _____
4. NAME OF AGENCY OFFICIAL VERIFYING AND COMPLETING THIS FORM:
(type name) _____ (signature) _____

PART II: To Be Completed By the Municipal Inland Wetlands Agency or the Applicant

5. TOWN IN WHICH THE ACTION IS OCCURRING (type name): _____
Does this project cross municipal boundaries (check one)? Yes _____ No _____
If Yes, list the other town(s) in which the action is occurring (type name(s)): _____
6. LOCATION (see directions for website information): USGS Quad Map Name: _____ or Quad Number: _____
Subregional Drainage Basin Number: _____
7. NAME OF APPLICANT, VIOLATOR OR PETITIONER (type name): _____
8. NAME & ADDRESS/LOCATION OF PROJECT SITE (type information): _____
Briefly describe the action/project/activity (check and type information): Temporary _____ Permanent _____
Description: _____
9. ACTIVITY PURPOSE CODE (enter one code letter): _____
10. ACTIVITY TYPE CODE(S) (enter up to four code numbers): _____, _____, _____, _____
11. WETLAND / WATERCOURSE AREA ALTERED (type in acres or linear feet as indicated):
Wetlands: _____ acres Open Water Body: _____ acres Stream: _____ linear feet
12. UPLAND AREA ALTERED (type in acres as indicated): _____ acres
13. AREA OF WETLANDS / WATERCOURSES RESTORED, ENHANCED OR CREATED (type in acres as indicated): _____ acres

DATE RECEIVED:

PART III: To Be Completed By the DEEP

DATE RETURNED TO DEEP:

FORM COMPLETED: YES NO

FORM CORRECTED / COMPLETED: YES NO