

**Town of Haddam
BOARD OF FINANCE
Haddam Town Annex
Monday, March 13, 2017
APPROVED MINUTES**

In attendance: Chairman Joseph Centofanti, Members: Marjorie DeBold, Christopher Alexy, Cheryl Haase and David Kapitulik Alternates: Robert McGarry and Joanne Nesti Board of Selectmen: Lizz Milardo

Not in Attendance: Vice Chairman, Harlan Fredericksen, and Alternate James Bucko

Staff in Attendance: Finance Director, Barbara Bertrand and Recording Secretary JoAnn Ricciardelli

1. Call to Order/Pledge of Allegiance

Chairman Centofanti called the Meeting to order at 6:30 PM.
The Pledge of Allegiance was recited.

2. Seating of Alternates: DeBold made a Motion to seat Nesti. Haase seconded. No discussion. Approved unanimously.

3. Approval of Minutes:

Haase made a Motion to approve the February 6, 2017 minutes. Kapitulik seconded. No discussion. Approved unanimously.

Kapitulik made a Motion to approve the February 13, 2017 minutes. Haase seconded. No discussion. Approved unanimously.

Haase made a Motion to approve the February 21, 2017 minutes. Nesti seconded. No discussion. Approved unanimously.

Kapitulik made a Motion to approve the February 25, 2017 minutes with the correction discussed "She also mentioned the town will pay 100% of the cost of the police" Debold seconded. No discussion. Approved unanimously.

DeBold made a Motion to approve the February 27, 2017 minutes. Haase seconded. No Discussion. Approved unanimously.

4. (a) Public Communications: Letter received from CRAHD re: Budget.

(b) Public Comments: None

5. Finance Directors Report:

Budget Status Report:

- Legal Counsel is over budget due to the negotiations.
 - Phones – Public Buildings are over due to phones being installed, handhelds being used/installed.
 - Copy machine supplies are over, due to an increase in the amount of copies being made. Town is now producing the Senior Center calendars, copies related to the Plan for Development and copies for the Spring/Fall event for EDC.
 - Senior Center-miliage: the Municipal Agent had several appointments/meetings she had to attend.
 - Land use salaries , not over yet, but Liz Glidden is out on maternity leave and there will be additional monies needed for the assistant to perform work while she is on leave. Professional Development – part of that was for the Tree Warden, before we had certified Tree Warden.
6. Presentation of Brainerd Library: Tom Piezzo and Raul de Brigard presented material for their budget request. They would like to make modifications to the Library so it is easier for disabled visitors to access. The Boiler also needs to be replaced. They discussed the possibility of getting a State Library Construction Grant. They would need to have a commitment from the town that they would be able to match the amount of the Grant, which would be \$150,000.00. The Town would have 2 years to do so. The Board asked for more information and to continue the discussion at a later time.
7. Selectmen's Report: Lizz Milardo reported that she is waiting to hear from DOT to have a Public Information Hearing on the Dublin Hill Bridge.
8. Old Business: None
9. New Business: None
10. Review and Approval of 2017 – 2018 department budgets:

Dispatch

Kapitulik made a motion to amend Selectmen's request 113 to \$115,042.00 Debold seconded. No Discussion. Approved unanimously.

Senior Services:

There was discussion regarding the Senior Meals.

Kapitulik made a motion to approve Selectmen's Request 105 for \$57,655.00 Centofanti seconded. DeBold Abstained. No further discussion. Approved unanimously.

Emergency Management: There was discussion regarding this service. Kapitulik made a motion to approve Selectmen's Request 220 for \$1,310.00. DeBold seconded. No further discussion. Approved unanimously.

Discussion regarding the next Board of Finance meeting – we will reschedule the meeting for 3/20/17 to 3/27/17 so we can get more information regarding the insurance.

11. Public Comment: None

12. Adjournment: DeBold made a Motion to Adjourn meeting Kapitulik seconded the Motion was approved unanimously.

The Meeting was adjourned at 9:05 PM
Minutes taken by JoAnn Ricciardelli