

**Town of Haddam  
BOARD OF FINANCE  
Regular Meeting  
Haddam Town Annex  
Thursday, September 15, 2016  
APPROVED MINUTES**

In attendance: Chairman Joseph Centofanti and Vice Chairman Harlan Fredericksen; Members: Marjorie DeBold; Alternate Robert McGarry & Joanne Nesti

Not in Attendance: Christopher Alexy, Cheryl Haase, David Kapitulik and alternate James Bucko. Georgia Emanuel, Financial Coordinator.

Staff in Attendance: Haddam Financial Director Barbara Bertrand, Recording Secretary JoAnn Ricciardelli

1. Call to Order/Pledge of Allegiance

Chairman Centofanti called the Meeting to order at 7:00 PM.  
*The Pledge of Allegiance* was recited.

2. Seating of Alternates

Marjorie DeBold made a motion to seat Joanne Nesti as an alternate. Harlan seconded. No Discussion. Approved unanimously.

Marjorie DeBold made a motion to seat Robert McGarry as an alternate. Harlan seconded. No Discussion. Approved unanimously.

3. Approval of July 2016 Minutes: Harlan made a Motion to approve July 11, 2016 minutes. McGarry seconded. No discussion. Approved unanimously.

4. Public Communications: None

5. Public Comments: **Melissa Schlag** asked a question about the charter and the competitive bidding process and whether the Board had any policies related to bidding

6. Finance Directors Report: Issued debt for \$2,700,000.00. We got a rate of .89%. Joanne Nesti raised a question about the capital line in the fire department budget being over spent. Barbara will review the detail and pass that information on to the board.

Centofanti made the following comments

- The Insurance budget is over by \$12,000 of which Health insurance is over by \$38,000. For fiscal year 2017 we budgeted for \$420,000 so we should be ok.
- Police budget is \$55,000 over. Due to lack of information from the state, we budgeted \$321,000, same as this year's actual, so an over expenditure will be expected again for fiscal year 2017.

- Payments to outside agencies. I thought we had discussed during the budget process that these were supposed to be paid out quarterly. Most are being paid quarterly except one and they should be paid quarterly unless there is a documented reason why they need to be paid differently. I'd like to make that into a formal policy that we pay all agencies quarterly unless there is a documented reason why it should be different. I'd like it to be justified rather than just paying the amount requested.

7. Selectmen's Requests

First Selectman Milardo made a list of "small projects funding request" with an addition for Liz Glidden for a GIS upgrade. It is \$5,500.00

Harlan asked what is needed to go forward. First Selectman Milardo will need to provide a description of each project, and a transfer request and submit it to the Board at the next meeting.

8. Old Business

Nesti: Strategic Plan for the Board of Ed – the meetings haven't happened yet. It's still in the works. At the moment it's just the Board Officers talking about it, there's been no public input at all. The next thing is the referendum which will not be until December.

9. New Business

None

10. Adjournment

Harlan made the Motion to Adjourn meeting Nesti seconded the Motion was approved unanimously. The Meeting was adjourned at 7:46 PM.

Minutes taken by JoAnn Ricciardelli