

**Town Of Haddam  
BOARD OF FINANCE  
Budget Meeting  
Town Office Building Annex  
Monday, March 28, 2016  
MINUTES  
*Approved as Printed at the April 11, 2016 Regular Meeting***

In attendance: Chairman Joseph Centofanti, Vice Chairman Harlan Fredericksen; Members: Chris Alexy, Marjorie DeBold, and Cheryl Haase; Alternates James Bucko, Robert McGarry and Joanne Nesti

Not in Attendance: Member David Kapitulik

Staff in Attendance: Haddam Finance Director Barbara Bertrand and Barbara Galloway, Recording Secretary

Also present was First Selectman Lizz Milardo.

1. Call to Order

Chairman Centofanti called the Meeting to order at 7:48 PM, following a workshop including members of the Board of Education and the Board of Selectmen and this Board.

2. The Pledge of Allegiance

*The Pledge of Allegiance* was recited.

3. Seating of Alternates

**Ms. DeBold made the Motion seconded by Ms. Haase to seat Ms. Nesti for Mr. Kapitulik. The Motion was approved unanimously.**

4. Review and discussions of the 2016-2017 Budget

**205 POLICE** – The Board Members discussed the State Police [salary and benefits] line total (still for the same two state troopers), which is substantially higher than the same line approved for the previous year. It was determined that in the coming fiscal year, the Town will reimburse the State for the costs for the two long-serving resident troopers at the rate of 85%; the Town would reimburse to the State any additional resident troopers it could hire at the rate of a full 100%. The Town is currently paying a reimbursement rate of 75% for two resident State troopers. The increase will be a 10% rate increase in the total of this salary and benefits line in the 2016-17 budget prior to the calculation of raises and other increases.

The Board Members also reviewed and discussed the Emergency/Special Duty line and looked at what costs are included in this line in the coming fiscal year, as some of the costs in this line have traditionally been reimbursed to the Town by departments/agencies, the State, and other sources. There was some confusion regarding information shown in the back up documentation about what town event expenses are actually included in this line and what actual reimbursements the Town can expect to receive. This information could have an effect on the amount the Board approves for this line. The vote on this budget was **tabled** pending receipt of clarification of information in the back up documents. **Tabled**

**215 Animal Control** – Chairman Centofanti noted that the department had reduced this budget by 1.6% from the previous year's budget.

**Vice Chairman Fredericksen made the Motion seconded by Ms. Nesti to approve the 215 Animal Control budget with the department and Board of Selectmen proposed total of \$24,680. The Motion was approved unanimously.**

*220 Emergency Management* – The backup paperwork for this budget was reviewed and the Board Members found the information confusing since there was an increase in the request for the coming year, but the Emergency Management (EM) manager had also applied for a sizable grant for the coming year. Since none of the funding approved for the current year had yet been expended, the Board asked for what purposes the EM manager planned to use the funds in this budget's funding lines in both years. First Selectman Milardo agreed to request this information from the EM manager. The Board also suggested renaming the budget lines to more accurately describe their use. The vote on this budget was tabled pending receipt of additional clarifying information. **Tabled**

*225 Fire Marshal* – The Board noted that the Deputy Fire Marshal budget line was substantially higher than requested the previous year and that the backup paperwork described continuing education for the Fire Marshal and two assistants. First Selectman Milardo confirmed that due to the amount of work involved, three individuals have been involved with the continuing education, although officially there is currently only one official assistant.

**Ms. Haase made the Motion seconded by Vice Chairman Fredericksen to approve the 225 Fire Marshal budget with the department and Board of Selectmen proposed total of \$19,951. The Motion was approved unanimously.**

*230 Dispatch Services* – **Vice Chairman Fredericksen made the Motion seconded by Ms. Haase to approve the 230 Dispatch Services budget total with the department and Board of selectmen proposed total of \$116,637. The Motion was approved unanimously.**

*240 Building Department* – There was a brief discussion about the mileage line in this budget, which had presented an issue of concern in previous years. First Selectman Milardo said that she is contemplating the purchase or lease of a vehicle that the building official would use to travel within Haddam in his official capacity; this would replace the mileage paid to the building official for using his personal vehicle for Town business as was done in past years. The Board decided to reduce the Mileage line total by \$2,000 from \$8,000 to \$6,000.

**Ms. Haase made the Motion seconded by Ms. Nesti to approve the 240 Building Department budget total different from the department request (\$116,208) and the Board of Selectmen proposal (\$116,212) with the amended total of \$114,212. The Motion was approved unanimously.**

*400 Social Services* – The Board reviewed the supporting information provided by the Agency. The information included did not break down salary and benefits by employee or compare the 2017 budget request to the 2016 request. This budget was **tabled** pending receipt of more detailed information regarding funding requests for salary/wages and any other related costs. **Tabled**

*405 Youth & Family Services [of Haddam-Killingworth] (YFSHK)* - First Selectman Milardo told the Board that the YFSHK representative had reported to her that for its counseling/services, the agency should now be able to collect from all applicable insurances to help offset the agency's expenses. The agency has also made use of grants to support its programs. First Selectman Milardo said that some of this agency's

functions overlap with other Town-funded agencies, but that YFSHK does fill a void and serve town residents in a positive way and is developing in an efficient and responsible manner. It was noted that the Towns of Haddam and Killingworth have not funded this agency equally over the years and that funding is not dependent on student enrollment numbers. Killingworth has provided the agency with office space to make the agency more accessible to Killingworth residents.

**Vice Chairman Fredericksen made the Motion seconded by Ms. Haase to approve the 405 Youth & Family Services budget with the department and Board of Selectmen proposed total of \$80,000. The Motion was approved unanimously.**

*415 Transportation for the Elderly -*

The Board noted that the Sr. Van Driver Wages line request total had been calculated at a 4% increase instead of the agreed upon 2.5% increase. The Board recalculated this line total at \$36,170 and made that adjustment in the budget. The amended budget total will be \$44,570.

**Vice Chairman Fredericksen made the Motion seconded by Ms. Haase to approve the 415 Transportation for the Elderly budget different from the department and Board of Selectmen proposal (of \$45,105) with the amended total of \$44,570. The Motion was approved unanimously.**

*420 Water Pollution Control & Monitoring –* It was noted that this budget had been reduced (to \$5,000) last year for the current budget in anticipation of an announced State mandate that changed responsibility for the costs of water pollution testing and water/well monitoring in Tylerville homes and businesses from the Town to the property owners. The State has since delayed the effective date of its mandate and the Town has continued to pay for this testing and monitoring, which Ms. Bertrand noted has caused this budget at this point in the year to already be overspent. To mitigate this problem and to ensure a less dramatically overspent budget line for the coming year, the Board of Selectmen increased the budget total to \$8,000 for 2016-2017.

**Ms. Haase made the Motion seconded by Vice Chairman Fredericksen to approve the 420 Water Pollution Control & Monitoring budget different from the department request (of \$8,500) with the Board of Selectmen proposed total of \$8,000. The Motion was approved unanimously.**

5. Public Comment

There was no comment offered by members of the public who were present.

6. Adjournment

**Vice Chairman Fredericksen made the Motion seconded by Ms. Haase to adjourn the Meeting. The Motion was approved unanimously. The Meeting was adjourned at 9:08 PM.**

Respectfully submitted,  
Barbara D. Galloway,  
Recording Secretary