

Selectmen's Meeting – October 21, 2015

Schlag called the meeting to order at 6:00 P.M. at the TOB in the conference Room.
Duval was present; Donlan absent.

The Pledge of Allegiance was recited.

Acceptance of Minutes – October 7, 2015 and October 9, 2015: Duval moved to approve the minutes of both meetings as submitted. Approved unanimously.

Public Comments: Ed Munster asked about the tree that was taken down on the jail property and what is going to be happening with the wood. Schlag stated she has been in contact with City Bench. They will be taking some to mill into benches and conference tables which would be put at the Town Office Building and the jail after renovations. Also, Schlag stated there will be a cut disk to show the rings and be placed at the TOB or TH. Schlag stated she had two arborists look at the tree before the tree was cut down to confirm it indeed needed to come down.

Tax Refunds: Duval moved to refund the following tax refunds.

Chase - \$4,362.23 for real estate – double payment.

Carol & George Mason - \$39.47 for a motor vehicle – excess payment.

Wheels LT - \$69.21 for a motor vehicle – excess payment.

Nissan Infinity - \$26.58 for a motor vehicle – excess payment.

Christopher Bell - \$108.14 for a motor vehicle – excess payment.

Kimberly or John Larche - \$99.84 for a motor vehicle – excess payment.

John Larche - \$111.38 for a motor vehicle – excess payment.

Honda Lease Trust - \$84.24 for a motor vehicle – excess payment.

Holly Rose - \$48.05 for a motor vehicle – excess payment.

All of the above approved unanimously.

Old Business: None.

New Business: Duval moved to add an item to the agenda under new business – hiring of Barbara Galloway as an assistant in the Town Clerk's Office. Approved unanimously. Schlag stated that Barbara Galloway is the secretary for the BOF and is currently making \$14.92 an hour. This would be an extension to her work in the Town's Clerk's Office as a supplemental employee. Schlag moved to hire Barbara in the Town Clerk's Office on an as-needed-basis and pay her \$15.00 an hour, effective immediately. Approved unanimously. Schlag moved to increase Barbara's pay on the BOF to \$15.00 an hour. Approved unanimously.

Approve DBO Phone Contract: This contract is for Digital Back Office (DBO) for maintenance service fees on our new phone system, which the town will own. The fee is \$420.00 a year and will be paid at \$35.00 a month. Duval moved to authorize the First Selectman to sign the contract. Approved unanimously.

Approve Copier Maintenance Agreement Contract: The town will be leasing four copy machines for a term of five (5) years. There will be no increase in price for the five years per copy. This price will be

decreasing the cost by half of what the town pays now. Duval moved to authorize the First Selectman to sign the contract with A&A Office Systems, Inc. Approved unanimously.

Approve Homeland Security Agreement: Resolution –be it RESOLVED, that Melissa J. Schlag may enter into with and deliver to the State Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Melissa J. Schlag, as First Selectman of Haddam, is authorized and directed to execute and deliver any and all documents on behalf of the Board of Selectmen and to do and perform all acts and things which he/she deems it to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Melissa J. Schlag now holds the office of First Selectman and that he/she has held that office since November 19, 2013.

Public Comments: Tanja Moriarty thanked Melissa Schlag for the work she does to save our town.

Duval moved to adjourn the meeting at 6:15 P.M. Approved unanimously.

Minutes taken by – Alice Zanelli