

## Special Board of Selectmen's Meeting – September 14, 2016

Lizz Milardo called the meeting to order at 3:00 P.M. at Haddam Town Office Building, 30 Field Park Drive, Haddam

Robert Duval was present & Sean Donlan was available via telephone.

The Pledge of Allegiance was recited.

**Recommendations to the Board of Finance:** According to Barbara and Joe they have an estimated excess of money of \$400,000.00. I'd like to take \$100,000.00 of that and do the following:

- There are issues with the Mason Building, The Old Town Hall. There was water damage going on for a really long time. CIRMA our insurance company will pay for repairing what happened there. The problem is there is a large amount of led and asbestos. I have one (1) quote to remove the asbestos & led – I'm not sure if I need more than one (1) quote since it's an insurance claim. The quote is for \$31,000.00. Of the \$100,000.00, \$31,000.00 is to take care of the haz mat issues with the building.
- Community Center: There is \$6,000.00 in the budget for the Community Center for painting. There was an issue with a corroded pipe that broke. I had Vic Marek fix it. The pipe went all the way around the building. The real price should have been around \$5,000.00 – we paid a total of \$3,712.00. I would like to put in a request to take that money and pay for that emergency repair. In addition to that the floors at the community center need to be refinished and there are some places on the doors where there are holes – they need to repair the wood. That I have received three (3) bids on. I'm requesting \$5,000.00 to do that. The painting quotes have been anywhere between \$16,000.00 and \$30,000.00. It depends if there is led or not. Tighe & Bond is going down to check to see if there is led in the paint. Mark Brooks did the work about 6-7 years ago on the VFW building. I'd like to have also re-stained because the two (2) of them go side by side and they look awful and they are in the center of town. **Donlan:** What will we do if there is led? It's a non-residential building. Are we still required to have it removed? **Milardo:** Yes, it's more the windows. I'm requesting \$15,000.00. The quote I got to remove the led is \$29,500.00. The quotes that I got to paint are about \$16,000.00. I have \$6,000.00 there; I'm requesting a little bit more money and have a buffer just in case.
- Land Use Department: Melissa Schlag had received a quote to replace the flooring in Land Use. They put \$6,000.00 aside for that, the problem is that there is asbestos in the floor so they have to remove that. To get rid of that asbestos is \$9,500.00.
- We have money put aside in equipment upgrade and we need to have a new website. We voted on contracting the website and there is money there to pay for it. However, Melissa Schlag had signed a Nutmeg grant to put through with the fiber optic and there are additional upgrades that need to come for their server and things that need to be done in the building. I think it would be easier to take the money for the website development – it's a \$7,000.00 bill, we can break it up and pay it next year, but I'd rather pay it this year since we have the money - so there's \$5,000.00 aside for that.
- Cameras: The cameras when I came into office were not working and the DVR was broken and the swipe cards were not working right. Scott Brooks wants cameras. He put \$1,500.00 into his budget. Scott is very concerned that we have very historic documents that are in the vault and there is a lot of value there. He would like to put two (2) cameras in the vault and put a monitor at his desk. If we are going to upgrade that I would like to put an additional camera in Land Use and/or a panic button (either one) and put a camera outside on the parking lot – Barbara Bertrand thought for insurance and risk of someone falling on the side parking lot. The quote for all of that is \$4,800.00 – we have \$1,800.00 put aside so I only need \$3,000.00.
- Town Hall, the same side of the parking lot, the portico over the stairs is falling apart, rusting, it doesn't come over far enough to cover the stairs and the railings are rickety and the pointing on

the bottom step between the rain and the salt being used needs to be fixed. The quote I got, and I only got one (1) I know I need to get more – I'm just trying to get numbers for the Board of Finance, is \$5,000.00. It's falling apart and I'm afraid someone will hurt themselves.

- Eleanor Farrell who we hired as the Municipal Agent for the Elderly has been working ten (10) she is requesting to work another five (5) hours a week. There are a ton of people reaching out to her. I'd like to increase her hours by five (5) hours a week for the rest of the year. With taxes is a little shy of \$5,000.00. In addition, I hired a new Senior Center Director, Suzanne Wintsch, She gets paid \$16.24 and just today three (3) new people showed up at the Senior Center. I'd like to propose she works an additional five (5) hours a week for the rest of the year. I will propose in the new budget that I increase both of their hours. It will not involve benefits. I am asking for an additional \$10,000.00 to increase their hours for the rest of the year.
- We have Green Bucks and energy credits to use. An energy audit was done at the Fire Station, a ton of improvements need to be done. I asked for \$12,788.00 to upgrade LED lighting and energy efficiency inside the Fire House, the Gazebo, Town Office Building. We would go for all of the rebates. Lights and balusters are starting to break, anything we can do to make it more energy efficient I'd like to do.

These are things that have been needing repair for a long time. The Land Use carpeting, the Senior Center, the website, the camera are all sitting and existing in capital. **Duval:** What would we do with the money if we didn't do this? **Milardo:** The \$400,000.00 we've already taxed the taxpayers on, I think it either goes into contingency – it can go where ever the Board of Finance wants it to go. **Duval:** It sounds to me like this money is going back – and we're only talking about \$100,000.00 of the \$400,000.00, so there is \$300,000.00 left we could apply to roads or taxes. **Milardo:** Yes, we could. These are town buildings that the residents are using and groups like Haddam Vision Group, they really want the Community Center fixed and it would be nice to have the Town Office Building look like it's in good repair.

- GIS Upgrade: Lizz Glidden would like this upgrade so she can do mapping that would help with the POCD and also ties into a software upgrade that the Assessor's office can use. She was going to request \$5,500.00 to the Board of Finance. When she met with them on the budget she was led to believe that if she had put it in her Capital Plan they would approve it. She is hoping to get it a little earlier than July, so she wanted to put that request in. That moves the dollar amount from \$100,000.00 to 105,500.00.

**Duval:** This is last year's money? **Milardo:** Yes, we had a good winter we saved a lot of money on snow removal. **Donlan:** Either way, whether we have the money or not, good winter or not, these are things that need to be fulfilled. We're saying these things need to be done and then we'll go to the Board of Finance for them to determine whether it's a good expenditure for the town or not.

**Milardo** made a Motion that we request from the Board of Finance for Haz Mat removal of \$9,500.00, Community Center painting \$15,000.00, Floor Repair \$5,000.00, replacing the corroded pipe, \$3,712.00, Website \$5,000.00, Camera for land use and rear parking lot \$3,000.00, Mason Building – haz mat removal - \$31,000.00, Town Hall Portico & Stairs \$5,000.00, Salaries for Senior Center Director & Municipal Agent \$10,000.00, upgrade LED lighting & energy efficiency on needed buildings, primarily the Fire Station 12,788.00 for a total of \$100,000.00 in addition Liz Glidden has a request for GIS Mapping for \$5,500.00. **Duval seconded.** No Discussion. Approved unanimously.

**Request: Vista Bike Ride** on October 16, 2016. They have their own people, they do not need anything from us. They are not on any of the areas where we are doing road improvement. I need permission to sign this and send it to them. **Duval** made a motion to have Lizz sign this request. Lizz seconded. No Discussion. Approved unanimously.

**Duval moved to adjourn meeting at 3:29PM.** Lizz seconded. Approved unanimously.

Minutes taken by: JoAnn Ricciardelli