

Board of Selectmen's Meeting – December 7, 2016 (Approved Minutes)

Lizz Milardo called the meeting to order at 7:00 P.M. at Haddam Town Hall, 21 Field Park Drive

Robert Duval & Sean Donlan were present.

The Pledge of Allegiance was recited.

Approval of Agenda:

Milardo added to the Agenda, Appointments to the Parks & Recreation Commission. Duval made a Motion to accept the addition to the agenda. Donlan seconded. Approved unanimously.

Approval of Minutes: Board of Selectmen meeting: November 2, 2016. Donlan moved to approve the minutes. No Discussion. Approved unanimously.

Public Comments: Jan Sweet: I've been told that the Board of Selectman has been requested to have the sidewalks fixed and that has not been passed. I cannot do is go very far from my driveway. If I go from my house I can go as far as Mr. Duval's house and a little bit beyond, and then there is so much sand. The first time I went down there I got so stuck in sand in my bicycle someone had to come and haul me out. If I go north toward the Library I can get past my house and the house next door but if I want to go to the Library I have to go on the street. One day I decided I wanted to go to the Arnold House. I got up as far as the Congregational Church and just a little beyond and the sidewalk is broken up so much I fell. Two ladies came out of their houses to help and a gentleman stopped and helped me get on my feet. **Milardo:** Even though it's a state road, the town has to maintain the sidewalks. It has not come to my attention for the Board to vote on anything for sidewalks. Chris Corsa, who is our new Public Works Assistant Director, along with Liz Glidden and myself had a meeting, which was not long ago, and it was brought to her attention that the sidewalks walking down by the UCONN Extension Center area were in poor condition and needed to be looked at. So Chris has actually already viewed those sidewalks for them to look at for repair and we're looking to put money into the Capital Plan for next year because it's too late this year to do anything because of the weather. It was brought to my attention, by Liz Glidden that those sidewalks were bad. **Sweet:** I talked to Liz Glidden and she said to go to a Board of Selectmen's meeting. **Milardo:** She did bring it to our attention and we are planning on fixing those sidewalks. I'm very concerned about the speed. I'm sure you saw the speed monitor out in front of the Library by the Senior Center because those cars are flying by. It's dangerous. I'm very concerned about someone crossing. I'm getting a little ahead of the game, but we're going to look to see if we can get (depending on the budget) there is a solar crosswalk that's available for us to put in and we have to ask permission to the State of Connecticut because 154 is a state road – it's a walk sign where it flashes and is very tall – so the place for that would be between the Senior Center and the Library. I did not know that you had an incident. I'm sorry that happened, I'm glad that you are here to let the rest of the Board know and be aware. We are looking to address that. **Sweet:** As people are looking at sidewalks, the one that is the worst is the one in front of the one next to me almost across from the Senior Center and just for your knowledge there's also a gentleman that uses an electric wheel chair and he goes down 154 and doesn't use the sidewalks.

Tax Refunds:

Real Estate (01)		
Mitchell	Jennifer & Adamm	\$2,706.45
		\$2,706.45
Motar Vehicle (03)		
Bystrek	Edward & Heidi	\$50.86
Dabkowski	Darek	\$55.35
Mcauliff	Yvonne	\$217.06
Lawrence, Jr.	Maggi	\$174.72
Lawrence	Mark	\$28.71
Ally Financial		\$218.25

Financial Service Veh Trust		\$204.36
Silvestrini	Lucille	\$27.14
Vitale	Richard	\$182.52
Stakey	Kathleen	\$103.58
Stakey	Kathleen	\$93.29
Lagace	Michael	\$648.96
Ryland 3rd	Cawley	\$123.09
		\$2,127.89
Motar Vehicle Supplement (04)		
Pytlik, Jr.	William	\$93.57
		\$93.57
Grand Total:		\$4,927.91

Donlan made a motion to accept those tax refunds. Duval seconded. No discussion. Approved unanimously.

Resignations: I am sad to announce that Jack Calhoun has decided to resign from Long Range Capital Planning. We will need to find someone to take his place.

Appointments: Jack Murphy, Sam Crum and Irwin Knafel need to be re-appointed to the Long Range Capital Planning. Their terms are going to expire at the end of December. It's a five (5) year re-appointment. I am requesting that we re-appoint them to December of 2021. **Donlan** made a motion to re-appoint them to the Long Range Capital Planning. Duval seconded. Discussion: grateful that they volunteer their time. They are doing a good job. Approved unanimously.

Park & Recreation Commission: They needed to meet to discuss who was going to go to the Park & Rec Authority meetings. The new members to attend Park & Rec Authority are Jay Lonergan and Mary Alice Hughes. Those are the two (2) members that are going to sit in addition to Tony Sledizk and Lisa Wiese on the Park & Rec Authority that we share with Killingworth. Those are 1 year appointments and to make everyone be even we need to set them to June 30, 2017. In the meantime when all of this came about – Lisa Wiese was due for re-appointment also, it's not that she's new she's just due for re-appointment. We need to make a motion for Lisa Wiese, Mary Alice Hughes, and Jason Lonergan to be appointed to the HK Park & Rec Authority until June 30, 2017 and then that needs to go to a Town Meeting. **Donlan:** made a motion to approve this appointment so it can go to a Town Meeting. No Discussion, Approved unanimously.

Lisa Wiese's term was up on September 1, 2016 so we need to re-appoint Lisa Wiese to the Park & Recreation Commission, that's a five (5) year appointment. **Donlan** made a motion to re-appoint Lisa Wiese to the Park & Recreation Commission until September 1, 2021. Discussion: Thank you for them! No other discussion. Approved unanimously.

Reports:

- **Animal Control**
There was a situation with ferrets and it had to get euthanized and the town had to pay for it. She had a few issues with dog bites. Keep your dogs on leashes. Daun will first issue a warning and is good about following up and if they didn't fix the issue she'll issue a violation.
- **Senior Center**
The Senior Center is doing really well. The meal size has doubled on Fridays. They are doing music. The new company CRT that has taken over – the feedback for them has been positive as far as the quality of the food. The one issue is that they were in charge of the phone line and CW who was doing the food services never informed anyone that they were paying for the phone line for the meal site for a certain period of time. It took a little time to get that up and running.

They've been doing some field trips. There is a newsletter that goes out each month. They've had a number of speakers. Club 60 had their holiday party on Monday.

- **Municipal Agent for the Elderly**

The total number of people that have received assistance is up. 51 referrals. She was working with the Daisy & Brownie group on items that will be donated to the seniors at High Meadow. She went to the program on Choices for Medicare and she's been really involved in meeting with Committee on Aging, the Senior Center, She had the State Troopers come in and do a presentation. Daisy, who is with our new health district, CHRAD, they do a lot of educational programs. She came in and met with the seniors they will continue to do that on a regular basis.

- **Resident State Trooper**

Enrico Milardo – 518 calls in November 14 motor vehicle accidents, there were a few robberies on Brainerd Hill and Beaver Meadow. They are in the process of getting them solved. They had one (1) narcotics arrest due to a motor vehicle stop and there was a larceny at Tony's Package Store and two (2) domestic disturbances and you all know about the Dump Truck that rolled over on Route 81 and they had to get DEEP Hazmat to come pick up all the gravel.

Old Business: No old business

New Business:

- **Acceptance of deed and easements – DPB, LLC** I have an application for Brookes Court to accept the deed and easements. We have to have this go to a town meeting. They had done what they needed to do to meet the standards of Road Fitting Regulations for a subdivision and they put in a water tank for fire suppression and all the testing has been done. We need to approve this matter to go to a town meeting so we can vote on Brookes court becoming a town road. **Duval** made a motion that we send Brookes Court to a town meeting, however, I want some discussion. Has Planning and Zoning looked at this and done what they need to do and does it meet the standard of the town? **Milardo** I have seen that punch list. It went back and forth with Jeff Jacobson and Public Works and there were certain things that needed to get taken care of. One of the things we were getting held up on was that a light is mandated at the end of the cul-de-sac and because we've been switching over to LED – and LED's have not been available to the general public so we had to wait for Eversource to put an LED light at the end of the cul-de-sac. **Duval** P&Z has all of the information as to whether the road meets the standards. We don't have that information so we are relying on them that they have done what they need to do. **Milardo** and just to make sure it was done correctly the attorney for the developer and the town attorney worked together to make sure that everything was correct the way that it needed to be. No further discussion. Approved unanimously.
- **UCOA Grant:** We applied for a grant on July 17, 2015 for a financial accounting upgrade system. Which we already put money aside in the Capital Plan. The grant at that time needed to be used by December 31, 2016. The Finance Department is not 100% sure what financial program they want to go with. There is a possibility of upgrading what we currently have where that was not a possibility 6 months ago. They want to make sure they are looking at all of the correct options before they spend money. The problem is that Melissa Schlag signed this last Notice of Grant Award and because it's going to expire and they are willing to extend it for us for nine (9) months I need to be able to sign this. I need approval from the Board so I can sign this new agreement with the extension and the grant is for \$15,000.00. **Duval** made a motion to authorize Lizz Milardo be able to sign the grant and extension. Donlan seconded. No Discussion. Approved unanimously.
- **Acceptance of Bid for Chipping & Removal of Brush and Wood Pile:** Every year we have to put out a bid for chipping and brush removal. I asked the question "What was the bid last year and who we awarded it to?" We awarded it to DW Transport and Leasing. The bid amount last year was \$7,849.00. For whatever reason, their bid this year was

\$51,000.00 – I don't know if they just didn't want the job – that was their bid. The three (3) bids were Northeaster Clearing, \$10,750.00; Willimantic Waste Paper Co., Inc. \$13,995.00 and DW Transport & Leasing, Inc. for \$51,000.00. Christopher Corsa wrote a letter to me recommending the low bidder, Northeaster Clearing, Inc. be awarded the bid. **Duval:** Let me just make one correction – this is not a yearly deal. It's about three (3) times a year. **Milardo:** Bunny said once a year they go out to bid. **Duval:** it used to be with the old transfer station, they could make a bigger pile. This one here we can't make a pile that big. They have to do it 2-3 times a year. **Donlan** made a motion to accept the bid for Chipping & Removal of Brush & Wood Pile as recommended by Christopher Corsa. Duval seconded. Approved unanimously.

- The town is participating with the Clean Energy Act and we were eligible for dollars from the Green Bank. The last time we used these dollars through the Green Bank it was due to the audit that was done on the Fire House because they have the highest electricity bill. The Green Bank is no longer going to be giving out funds. They are going to be defunded after December. We have \$18,000.00 we need to use or loose. Bob Wall has offered to do is a Memo of Understanding that we will use those \$18,000.00 to do upgrades for LED lighting, energy cost savings at either the Fire House and/or the Town Hall. Those are the two (2) buildings with the highest utility cost. That will buy me some time to get some vendors in to look at what we need to do. If I don't have this Memo of Understanding in by the end of the year we loose the \$18,000.00. The state just decided to stop funding it in October. We will need to make a decision by the first quarter of next year as to where we are using that money.

Selectman's updates: The funding went through for the building repairs. Things seem to be running smoothly. We gave Haddam Land Trust \$2,500.00 to have a grant written and they received a grant for open space for \$209,300.00. Bill Cowen (Beaver Ledge property) sent a letter thanking us.

Public Comments:

Alan: Cell phone - how is that going? **Milardo:** The contracts came in, they were signed and we should have final copies this week and I know he is already talking to carriers. I just need to wait. We will touch base with each other once a month.

Charlie: How about the Town Garage. **Milardo:** We put in a grant for clean-up, a Brownfield Grant. Liz Glidden worked on that. The Grant was due in November 16, 2016. It had to go to DECD in order to clean out the property. I did approach the state DOT – because we are looking for places to put the Town Garage. We cannot put the Town Garage at the end of 154 where the State Garage already exists because to make that area be one contamination area would make sense, they don't have the room to accommodate us. We are getting one step closer. We will figure something out.

Duval moved to adjourn meeting at 7:45 PM. Donlan seconded. Approved unanimously.
Minutes taken by: JoAnn Ricciardelli