

Special Board of Selectmen's Meeting – June 22, 2015

Schlag opened the meeting at 4:00 P.M. in the TOB Conference Room. Duval and Donlan were present.

Discussion and Finalization of Personnel Policy/Employee Handbook: This meeting was used as a work shop between the BOS members to go over the proposed Personnel Policy/Employee Handbook. This policy would not supersede the union contract. There was a lengthy discussion as to whether or not to have elected officials in this policy. Donlan feels elected officials should not be grouped with regular employees. They are a different category. Donlan feels that no changes should be made for elected officials until after the election. Schlag feels elected officials should be treated the same as all other employees because they are receiving benefits from the town. Duval feels there should be a sliding scale for elected officials for years served. Schlag and Donlan agreed.

Public Works will have a separate policy because of their work hours.

There were several suggestions from the board regarding what full-time, part-time and temporary positions should be, benefits, health insurance, floating holidays, and probationary time.

Schlag will update the draft with changes, revise and send to the BOS for review to be voted on at a future BOS meeting.

Duval moved to adjourn the meeting at 5:34 P.M. – Approved unanimously.

Minutes taken by – Alice Zanelli