

**Haddam Park & Recreation Commission  
Rescheduled Meeting  
Thursday, April 12, 2018  
Unapproved MINUTES**

Commissioners Present: Chairman David Fleig, Vice Chairman Jason Loneragan and Secretary Mary Alice Hughes  
Commissioners Not Present: Commissioner Daniel Belanger  
Staff present: Barbara Galloway, Recording Clerk

1. Call to Order  
Chairman Fleig called the meeting to order at 7:34 PM.
2. Introduction of any newly appointed New Members  
Newly appointed Commissioner Daniel Belanger was unable to attend this meeting, but he plans to attend the May Meeting.
3. Approval of Minutes of the January 18, 2018 rescheduled Meeting  
**Commissioner Hughes made the motion seconded by Commissioner Loneragan to approve as printed the January 18, 2018 Meeting. The motion was approved unanimously.**
4. General Review of current budget financial reports (through 01/2018)  
Regarding the distributed March financial reports "Actual & Budgeted Expenses & Encumbrance - General Fund July 2017 to June 2018", dated 4/5/2018 and "Actual & Budgeted Expenses & Encumbrance - Capital Non-Recurring July 2017 to June 2018", dated 4/5/2018", Chairman Fleig noted that there had been very little if any activity with the Haddam Park & Recreation during all of the winter months.
5. Unfinished Business
  - a. *Discussion with Haddam River Days representatives re: combining Family Fun Night festivities with the Haddam River Days Event 2018; begin joint plans*  
Representatives of the Haddam River Days Committee (HRD) had been invited and had planned to be at this meeting to discuss possibly combining Haddam River Days and Haddam Park & Recreation Commission sponsored activities in September; however, the HRD representative had informed Commissioner Hughes last minute that they would be unable to attend.  
  
The commissioners discussed problems that they and HRD members had encountered attempting to obtain Connecticut Department of Environmental & Energy Protection (CT DEEP) authorization for previously discussed additional festival activities to be held as "Haddam River Days" at the Haddam Meadows State Park property in September. The commissioners discussed other possible activities/functions the commission might be able to organize/sponsor during the coming year. Chairman Fleig said that he plans to meet with First Selectman Milardo about concerns that CT DEEP has with some of the "expected" carnival/fair activities and how the commission might alleviate those concerns as well as to identify other possible acceptable town recreational activities on which the commission could focus.  
  
Vice Chairman Loneragan also agreed to contact representatives of Youth & Family Services of Haddam-Killingworth to discuss ways in which this commission might get involved with/existing support YFS activities.
  - b. *Updated information re: the 10-year 2017-2027 /5-year 2017-2023 Capital Plans*  
Chairman Fleig distributed updated copies of the "Capital Improvement Program 2017-2027", showing what had been requested by this commission for the new Capital Plan and the funding actually approved by the Haddam Capital Improvement

Planning Committee and Board of Selectmen in preparation for the 2018-2019 Budget.

*Regarding the "Capital Improvement Program 2017-2027":*

- 1) Reconstruction of the Driveway at the Brickyard Field (\$15,000) - Chairman Fleig informed the commissioners that the Town Public Works Department would be completing the needed reconstruction of the Brickyard Field driveway so this work is no longer an issue for the commission to address and the line #1 has been marked "Complete";
- 2) Outfield Fence Relocation (\$35,000 in installments) – Chairman Fleig noted that regarding the work to relocate the Outfield Fence at the Great Hill Fields, the first installment of \$17,500 (total funding for the line is \$35,000) is approved for budget year 2018-2019 and can and should be used to begin that work. The commission must get three bids for the work. He suggested that the commissioners request professional guidance from those contractors meeting with them to look at and bid on the work regarding the best way to proceed with the work over the time necessary to obtain the complete funding.
- 3) Analysis and Design of Walking Trail at Great Hill Fields (\$5,000) – the funding for this project has been tabled for this year and has been marked "Deferred" to a later budget;
- 4) Plans for a Pavilion to be built at Great Hill Fields (\$7,500) – Chairman Fleig stated that the \$7,500 requested for this line had been approved for the installation of a pavilion to serve as a cover for multiple picnic tables at the Great Hill Fields. The commission must obtain three bids for the work and should request professional guidance on the best way and location in which to complete the work;
- 5) Completion of the Well Installation at the Brickyard Field (\$15,000) – Chairman Fleig reminded the commissioners that the Town had in the recent past installed the well at the Brickyard site. The well now requires additional work because it is providing very poor water pressure. In order to use this well for watering the fields this year (and eventually connecting to the yet-to-be-installed irrigation system), the well pressure problem must be addressed and this should be arranged to be completed by the original well installer soon. [See below #6 regarding: required irrigation work at Brickyard Field];
- 6) Installation of a Basketball Court at the Great Hill Fields (\$15,000) – this activity was "Deferred" to the 2019-2020 budget year;
- 7) Begin Installation of Field Irrigation System at the Brickyard Field (\$100,000 in installments) – the \$25,000 approved as the first installment of this project has been "deferred". The work on this project will have to wait until a future budget. Chairman Fleig noted that for this year, the Brickyard Field can be kept watered by using hoses connected to the well for the short term.

Chairman Fleig also distributed copies of the Haddam Park & Recreation General Fund budget lines requested/approved by the Haddam Board of Selectmen for the 2018-2019 Budget. Note: the recommendation of the Board of Finance was not reflected on the latter budget plan, but frequently reflects the funding requested by the Board of Selectmen.

*Regarding the Haddam Park & Recreation 2018-2019 budget:*

- 1) Field Maintenance that had been requested at \$50,000 was approved by the Board of Selectmen at \$40,000 making it necessary to plan to reduce field maintenance costs next year.
- 2) Sanitary Facilities – The commission had requested and been approved for \$2,500.
- 3) Expand Recreational opportunities – The commission had requested and been approved for \$7,000 to provide yet to be determined recreational/entertainment opportunities to the town

c. *Any other unfinished business*

Chairman Fleig asked Commissioner Hughes to again contact representatives of the Haddam Trails Group to invite them to attend an upcoming meeting to discuss trails information with the commissioners. Commissioner Hughes agreed to contact the representative with whom she has spoken in the past.

6. New Business

- a. Chairman Fleig informed the commissioners that since the Brickyard Field is not being used to its full capacity as in past years, the Girls' Softball will also be making use of the space for now.
- b. During the financial reports discussion, it had been noted that there was no activity for the commission to consider during most of the winter months. Chairman Fleig suggested that the commissioners might consider not holding meetings at least one or two months during the winter. This topic will be revisited at a later time.
- c. There was a brief planning period for recording the May Meeting and completion of the Minutes in the clerk's absence.

7. Correspondence

There was no correspondence received or reviewed.

8. Adjournment

**Vice Chairman Lonergan made the Motion seconded by Ms. Hughes to adjourn the Meeting. The Motion was approved unanimously. The Meeting adjourned at 8:23 PM.**

Respectfully submitted,  
Barbara D. Galloway, Recording Clerk