

**Town of Haddam
Board of Finance Meeting
May 17, 2021
Unapproved Minutes**

In attendance	Absent	Others in attendance
Centofanti (Chairman)	Brookes	McGarry (First Selectman)
Rutty (Vice Chairman)	Olsen	Harter (Finance Director)
Adelberg	Wells (Alternate)	Ricciardelli (Recording Secretary)
Challenger (Secretary)		
Teran		
Baird & Lundgren (Alternates)		

Call to Order/Pledge of Allegiance

Chairman Centofanti called the meeting to order at 6:30 pm via GoToMeeting. The Pledge of Allegiance was recited.

Seating of Alternates: Adelberg made a motion to seat Baird for Olsen and Lundgren for Brookes. No discussion. Motion carried unanimously. Lundgren for Brookes, seconded by Rutty. No discussion. Motion carried unanimously

Public Communications: N/A

Approval of Minutes: Teran made a motion, seconded by Challenger to approve the April 19, 2021 minutes. No discussion. Motion carried unanimously.

Rutty made a motion, seconded by Adelberg to approve the April 27, 2021 minutes. No discussion. Challenger abstained. Motion carried.

Finance Director's Report: Attached as Schedule I

Appointment of Auditors: Rutty made a motion, seconded by Challenger to approve CLA as the auditors for the Town of Haddam. There was a brief discussion. Motion carried unanimously.

Old Business: N/A

New Business: N/A

Public comment: N/A

Adjournment: Challenger made a motion seconded by Baird to adjourn the meeting. Meeting adjourned at 6:47 pm. Minutes taken by JoAnn Ricciardelli

Finance Director's Report					
April 30, 2021					
	Account Number	Account Description	Month Occurred	Amount/ Budget Variance	Explanation
ONLY ACCOUNTS OVER \$1000					
<u>General Fund</u>					
<u>Revenue accounts</u>					
Tax Collections	Total	PROPERTY TAXES-NET		321,169.62	Net Tax Collections
Charge for Services		TRANSFER STATION PERMITS		(30,275.00)	June sales
Charge for Services		BUILDING AND LAND USE PERMITS		(3,109.02)	Spring has seen an increased activity
Charge for Services		TOWN CLERK FEES		(1,949.00)	Decrease in activity
Charge for Services		DOG LICENSE FEES		(2,243.00)	June sales
Interest Income		INTEREST INCOME		(26,447.32)	Interest rates are less than anticipated
Miscellaneous	Total	MISC, PHOTOCOPIES, OTHER, ST TROOPER		(22,162.38)	Decrease in activity
<u>Expenditure accounts</u>					
Selectmen		COVERAGE PT SALARIES	January	(3,096.23)	Covid 19 related - extra cleaning
Selectmen		DUES & MEMBERSHIP	August	(1,984.00)	Unbudgeted membership - will not be renewed
Elections		ROV ELECTION WAGES	February	(6,745.78)	Covid 19 related
Elections		ELECTION SUPPLIES	October	(2,085.57)	Covid 19 related
Town Counsel		LABOR COUNSEL	April	(5,841.76)	Bargaining unit contract negotiations
Town Counsel		P&Z COUNSEL	April	(1,816.00)	Appeal case
Town Clerk		ELECTION EXPENSES	October	(3,038.89)	Covid 19 related
Insurance & Benefits		LIABILITY INSURANCE	March	(6,136.00)	Renewal included up to date vehicles and equipment
HNVFD		BUILDING & PROPERTY	March	(1,039.11)	\$6k repairs - overhead door openers, interior lighting
HNVFD		TRUCK MAINTENANCE	February	(1,130.14)	Emergency repairs
Emergency Management		COMMUNICATIONS / DEMHS	February	(2,605.05)	Covid 19 related - Everbridge
Public Buildings		H2O RENTAL/ALARM MAINT	January	(2,707.22)	Inspection of fire alarms in multiple locations
Public Buildings		TELE/INTERNET	April	(3,022.94)	Additional service required
Waste Management		RECYCLING	February	(3,424.00)	Increase fees
Waste Management		BRUSH DISPOSAL	September	(2,964.00)	Tropical Storm Isaias
Waste Management		MAINTENANCE OF SITE	January	(10,703.86)	Compactor motor replacement, repairs to Roll on truck
Social Services		ASSISTANT/SEASONAL SALARIES	February	(4,276.00)	Covid 19 related
DEPARTMENTS OVER BUDGET					
Dispatch Services		VALLEY SHORE EMERGENCY	March	(2,714.79)	Quarterly payments equal to \$120,791 vs \$118,000
Wells & Filters		WATER POLLUTION CONTROL & M	March	(1,139.60)	Additional service required

	<u>Capital Nonrecurring</u>				
Public Works		Scoville Reservoir Dam		(35,423.05)	Overage to finish project
Public Works		20-22B Freightliner 1145D		(17,385.76)	Net truck acquisition has surplus
Per Section 9.4 c 2 - Transfers within agencies of amounts exceeding \$3,000.00 shall require Board of Finance approval.					