

November 24, 2023

Mr. Robert McGarry
First Selectman
Town of Haddam
30 Field Park Drive
Haddam, CT 06438

Subj: Round 16 Municipal Brownfield Grant for the Higganum Center/ROLUMCO Project

Dear Mr. McGarry:

It has been approximately one year since the Town of Haddam was awarded funding for the Higganum Center/Rolumco Project under Round 16 of the Municipal Brownfield Grant program. The program is under strict direction to close all Round 16 Assistance Agreements by **March 31, 2024**. If the Assistance Agreement is not closed by **March 31, 2024**, DECD may withdraw the brownfield grant funding for this project. I am directing my team to take appropriate action to meet this deadline.

To meet this Assistance Agreement deadline, it is my understanding that a DECD financial Assistance Proposal must be in place soon so we can proceed to assign counsel to work on the contract documents. If the City is interested in proceeding with the project, I request you to sign and return the latest copy of the Financial Assistance Proposal shared with you by the assigned OBRD PM, as early as possible, but not later than **December 31, 2023**.

My team is always available to help the Town of Haddam move this project forward. If your team has questions on the proposal document or would like clarification regarding this communication, please contact the DECD Project Manager (Contracts), Gregory Ambros at gregory.ambros@ct.gov or the OBRD Director Binu Chandy at binu.chandy@ct.gov.

Looking forward to working with you on a very important project for the Town of Haddam as well as the state.

Sincerely,



Robert Hotaling
Deputy Commissioner

CC: William Warner, Town Planner, Town of Haddam
Binu Chandy, Director, DECD Office of Brownfields
Gregory Ambros, DECD-OBRD Project Manager
Jennifer Schneider, DECD-OBRD Project Manager