

# EMPLOYMENT APPLICATION

An equal opportunity employer.

PERSONAL			
Name _____ <small>(Last) (First) (Middle)</small>			
Address _____ <small>(Street) (City) (State) (Zip Code)</small>			
Telephone _____ <small>(Area Code)</small>		E-Mail address _____	
Driver's License Number _____ State _____ Expiration Date _____			
Are you a citizen of the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			

JOB INTERESTS/SKILLS	
Position(s) applied for _____ Salary Desired _____	
Have you applied for a position here before? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, when? _____	
Type of employment requested <input type="checkbox"/> Full Time <input type="checkbox"/> Part Time <input type="checkbox"/> Temporary <input type="checkbox"/> Summer	
Date you could begin working _____ Typing Speed (WPM) _____	
Summarize any other special skills or qualifications _____ _____ _____	

EDUCATION						
TYPE OF SCHOOL	NAME AND LOCATION	COURSE OF STUDY	# OF YEARS	GRADE AVERAGE	MAXIMUM GRADE	DEGREE, DIPLOMA, CERTIFICATE AND HONORS RECEIVED
HIGH						
COLLEGE OR UNIVERSITY						
OTHER EDUCATION						
OTHER EDUCATION						

## EMPLOYMENT HISTORY (LIST MOST RECENT FIRST)

1. Name of Employer \_\_\_\_\_  
Address \_\_\_\_\_  
*(Street) (City) (State) (Zip Code)*  
Supervisor and Title \_\_\_\_\_ Your Title \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

2. Name of Employer \_\_\_\_\_  
Address \_\_\_\_\_  
*(Street) (City) (State) (Zip Code)*  
Supervisor and Title \_\_\_\_\_ Your Title \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

3. Name of Employer \_\_\_\_\_  
Address \_\_\_\_\_  
*(Street) (City) (State) (Zip Code)*  
Supervisor and Title \_\_\_\_\_ Your Title \_\_\_\_\_  
Employed From \_\_\_\_\_ To \_\_\_\_\_ Starting Salary \_\_\_\_\_ Ending Salary \_\_\_\_\_  
Work Performed \_\_\_\_\_  
Reason for leaving \_\_\_\_\_

## REFERENCES

Name	Relationship	Home Phone	Daytime Phone

## Certification, Acknowledgement, Authorization to Disclose and Release.

I certify that the answers given by me in this application are correct to the best of my knowledge. I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment consideration, or dismissal from employment if I am hired. I authorize the Town to contact any and all of the references and employers I have listed above to obtain previous employment information or any other pertinent information deemed pertinent in the opinion of the Town to my previous employment history and performance. Further, I release the above mentioned references and employers from any and all liability for any damages that may result from information collected by the Town. Verification of eligibility to work in the United States must be satisfied for an offer to be made.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_